



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, JULY 14, 2011
4:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net, and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS • North Coast Alternative HS
Oak Crest MS • San Dieguito Adult Education • San Dieguito Academy • Sunset HS • Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, JULY 14, 2011
4:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 3:30 PM
- 2. **CLOSED SESSION** **3:31 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
1 Issue: Superintendent Evaluation
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (1 case)

REGULAR MEETING / OPEN SESSION **4:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE JUNE 16TH REGULAR BOARD MEETING
Motion by _____, second by _____, to approve the Minutes of June 16, 2011, as shown in the attached supplement.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES(STUDENTS NOT IN ATTENDANCE DURING SUMMER BREAK)
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. DEPARTMENT / SCHOOL UPDATES(NONE SCHEDULED)

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS
Approve all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Adopt the attached Declaration of Need for Fully Qualified Educators, as per 1994 California Commission on Teacher Credentialing (CCTC) requirement, in order to hire teachers on emergency credentials, as shown in the attached supplement.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Parchment, Inc. to provide student document delivery services, during the period July 15, 2011 through July 14, 2014, and renewing annually unless terminated in writing, to be expended directly from the requesting party's transcript delivery fee which includes a surcharge to be paid to the district for each record delivered.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS (None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

C. APPROVAL OF DESTRUCTION OF CLASS 3 DISPOSABLE RECORDS / SPECIAL EDUCATION

Approve the recommendation to reclassify Special Education records as "Class 3", disposable, at which time they may be destroyed, as per California Code of Regulations, as shown in the attached supplement.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Elite Show Services, Inc. to provide security services for graduations at Torrey Pines High School, La Costa Canyon High School, San Dieguito Academy, Canyon Crest Academy, Diegueno Middle School, and Oak Crest Middle School, during the period June 15, 2011 through June 17, 2011, for an amount not to exceed \$4,635.00, to be expended from the General Fund 03-00.
2. Dave Yant, Signs & Designs to design and paint assorted graphic designs and signs at locations throughout the District, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$15,000.00, to be expended from the fund to which the project is charged.
3. NvLS Professional Services, LLC to provide E-rate consultation services, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$10,500.00, to be expended from the General Fund 03-00.
4. Sowards and Brown Engineering, Inc. to prepare the map for annexation number 17 to Community Facilities District No. 95-2, during the period June 15, 2011 through September

1, 2011, for an amount not to exceed \$4,400.00, to be expended from Mello Roos Funds subject to reimbursement by the developer.

- 5. City of Carlsbad Parks & Recreation for lease of facilities for the San Dieguito Academy Water Polo Team, during the period August 15, 2011 through February 14, 2012, at the rate of \$9.00 per hour per lane, to be expended from the San Dieguito Academy Foundation.
- 6. Law Office of Perry Israel to provide tax advice regarding Qualified School Construction Bonds, during the period July 15, 2011 until terminated by either party, at the hourly rate of \$500.00 with an estimated annual not to exceed amount of \$2,000.00, to be expended from the General Fund 03-00 and be reimbursed using solar energy rebate funds.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents:

- 1. San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter extending the Extra Curricular Transportation services contract B2009-03 for trips to be scheduled during the period July 1, 2011 through June 30, 2012, with a 3% increase in rates as stipulated in the contract, to be expended from the program fund requesting the transportation.
- 2. Fredricks Electric, Inc. for district wide cabling services, increasing the prices 5% or less, as allowed in the contract, and extending the contract period from August 1, 2011 through July 31, 2012, to be expended from the fund to which the project is charged.
- 3. D.A.D. Asphalt, Inc., for district wide asphalt paving services, extending the contract period from July 1, 2011 through June 30, 2012, with no other changes to the contract, to be expended from the fund to which the project is charged.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. AUTHORIZATION TO REDUCE RETENTION
Authorize the administration to reduce the retention being withheld from payments to Barnhart-Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., for the San Dieguito High School Academy Visual and Performing Arts Center, from 10% to 5%, as authorized under the terms and conditions of the contract.

G. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:
1. Purchase Orders
2. Membership Listing (None Submitted)

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- _____Joyce Dalessandro
- _____Barbara Groth
- _____Beth Hergesheimer
- _____Amy Herman
- _____John Salazar

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 21)

16. APPROVAL OF CARL D. PERKINS CAREER TECHNICAL EDUCATION APPLICATION FOR FUNDING / CTE PROGRAMS, (SECONDARY, SECTION #131)
Motion by _____, second by _____, to approve the Carl D. Perkins Career Technical Education application, section #131, as shown in the attached supplement.
17. APPROVAL OF CARL D. PERKINS CAREER TECHNICAL EDUCATION APPLICATION FOR FUNDING / CTE PROGRAMS, (ADULT EDUCATION / ROP, SECTION #132)
Motion by _____, second by _____, to approve the Carl D. Perkins Career Technical Education application, section #132, as shown in the attached supplement.
18. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2011-12 FISCAL YEAR
Motion by _____, second by _____, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.
19. ADOPTION RESOLUTIONS LEVYING SPECIAL TAXES FOR 2011-12 FISCAL YEAR
Motion by _____, second by _____, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.
20. APPROVAL OF NEW BOARD POLICY JOB DESCRIPTION PROPOSAL, #4216.3-21.9, "NUTRITION SERVICES ASSISTANT-FLOATER"
Motion by _____, second by _____, to adopt new Board Policy #4216.3-21.9, "Nutrition Services Assistant-Floater" Job Description, as shown in the attached supplement.
21. BOARD POLICY JOB DESCRIPTION REVISION PROPOSAL, #4216.3-05.4, "NUTRITION SERVICES DIRECTOR"
Motion by _____, second by _____, to approve Revision of Board Policy #4216.3-05.4, "Nutrition Services Director" Job Description, as shown in the attached supplement.

INFORMATION ITEMS..... (ITEMS 22 - 37)

22. BOARD POLICY REVISION PROPOSAL, #5113.1 (BP & AR), "TRUANCY"
Mandated policy and regulation revised to address new legislation (SB 1317 and AB 1610) as well as the definition of "chronic truant". This item is being submitted for first reading and will be resubmitted for approval on August 18, 2011.
23. BOARD POLICY REVISION PROPOSAL, #5141.3 (BP & AR), "HEALTH EXAMINATIONS"
Mandated regulation revised regarding Type 2 Diabetes. Information sent to parents of 7th graders. This item is being submitted for first reading and will be resubmitted for approval on August 18, 2011.
24. BOARD POLICY REVISION PROPOSAL, PLUS NEW ADMINISTRATIVE REGULATION, #5141.31, "IMMUNIZATIONS"
Reflects new legislation (AB 354) regarding Pertussis (Whooping Cough) booster. This item is being submitted for first reading and will be resubmitted for approval on August 18, 2011.
25. ADOPTION OF NEW BOARD POLICY AND ADMINISTRATIVE REGULATION, #6163.2, "ANIMALS AT SCHOOL"
Mandated regulation reorganized and revised to reflect new federal regulations (75 Fed. Reg 178) requiring districts to modify their policy, practices and procedures to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual's disability. The regulation adds the definition of a service animal, reasons that a student may be asked to remove his/her service animal from school, and

the conditions under which the use of service animals may be allowed at school. This item is being submitted for first reading and will be resubmitted for approval on August 18, 2011.

26. BOARD POLICY REVISION PROPOSAL, #6168, "STUDENT ACCEPTABLE USE POLICY", AND #4112.7/AR-1, "EMPLOYEE ACCEPTABLE USE POLICY"

This item is being presented for first read and will be submitted for board action on August 18, 2011.

27. BOARD POLICY REVISION PROPOSAL, #5145.01/#6146 (BP & AR), "STUDENT ORGANIZATIONS & EQUAL ACCESS"

This item is being presented for first read and will be submitted for board action on August 18, 2011.

28. 2011-12 STATE & DISTRICT BUDGET UPDATE

This item is being presented as information only.

29. APPROVAL FOR SHOWING RATED-R FILMS (3) IN VIDEO FILM AND FILM AND SOCIETY COURSES AT ALL FOUR HIGH SCHOOLS

This item is being presented for first read and will be submitted for board action on August 18, 2011.

30. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

31. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

32. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

33. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

34. FUTURE AGENDA ITEMS

35. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

1 Issue: Superintendent Evaluation

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (3)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

C. Consideration and/or deliberation of student discipline matters (1 case)

36. REPORT FROM CLOSED SESSION (AS NECESSARY)

37. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, August 18, 2011, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

JUNE 16, 2011

THURSDAY, JUNE 16, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(2 issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (2 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Bruce Cochran, Executive Director, Pupil Services
Delores Perley, Director, Finance
Becky Banning, Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Hergesheimer.

ITEM 6

- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
Ms. Hergesheimer led the pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The board took action to approve the expulsion of Student #837236 and the stipulated expulsion of Student #1200687. Motions were unanimously carried.
- 6. APPROVAL OF MINUTES OF THE JUNE 2ND BOARD WORKSHOP AND REGULAR MEETING
It was moved by Ms. Herman, seconded by Ms. Dalessandro, to approve the Minutes of June 2, 2011, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT UPDATES(ITEM 7)
Students were not present at this meeting due to end-of-year commitments at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
Ms. Hergesheimer – watched a recorded webcast regarding budget updates; attended the Annual Teacher Appreciation event hosted by Rancho Santa Fe Security; and attended an Encinitas General Plan Committee meeting at the Encinitas Community Center to receive more information on two recent public surveys.

Mr. Salazar – attended Sunset High School’s graduation ceremony prior to the meeting.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah announced that Cabinet will be in an all-day planning session on June 23rd, to discuss this year’s Annual Report. The outcome and next steps will be presented to the Board in a future workshop. Mr. Noah also met with a professor and a Rabbi to discuss the current textbook challenge.
- 10. DEPARTMENT / SCHOOL UPDATES(NONE SCHEDULED)

CONSENT ITEMS..... (ITEMS 11 - 15)

Board Member John Salazar asked to pull Item 15A from consent for further discussion. It was therefore, moved by Ms. Dalessandro, seconded by Ms. Herman, to remove this item from consent, and that items 11 through 14, and 15B through 15H be approved as presented. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as presented
- B. FIELD TRIP REQUESTS
Approve all Field Trip Requests submitted, as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

ITEM 6

14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS
(None Submitted)
- B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

- 1. Carlsbad Unified School District, to share the cost of leasing the site for the Adult Transition Program-North shared by CUSD and SDUHSD, during the period July 1, 2010 through June 30, 2011, in the amount of \$27,899.68, to be expended from the General Fund/Restricted 06-00.

15. BUSINESS

- A. APPROVAL/RATIFICATION OF AGREEMENTS (THIS ITEM WAS REMOVED FROM CONSENT FOR FURTHER DISCUSSION / ACTION)

~~Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:~~

- ~~1. LANDesk Software, Inc. to provide hardware independent imaging design and configuration services, during the period June 6, 2011 through August 31, 2011, for an amount not to exceed \$12,575.00, to be expended from the General Fund 03-00.~~
- ~~2. The Epler Company to perform an actuarial valuation to determine the amount of actuarial liability for the district's retiree health benefits program, beginning June 30, 2011 and until completed, for an amount not to exceed \$6,000.00, to be expended from the General Fund 03-00.~~
- ~~3. Gilbane Building Company, to provide preconstruction planning and cost estimating services for Earl Warren Middle School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$23,000.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.~~
- ~~4. Erickson Hall Construction Company, to provide preconstruction planning and cost estimating services for Diegueno Middle School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$16,310.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.~~
- ~~5. Sundt Construction, Inc., to provide preconstruction planning and cost estimating services for Carmel Valley Middle School and Sunset High School, during the period June 3, 2011 through November 30, 2011, in an amount not to exceed \$44,144.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.~~
- ~~6. Rudolph and Sletten, Inc., to provide preconstruction planning and cost estimating services for Oak Crest Middle School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$16,282.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.~~
- ~~7. Barnhart Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., to provide preconstruction planning and cost estimating services for Torrey Pines High School, Canyon Crest Academy, San Dieguito Academy, and La Costa Canyon High School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$63,649.04, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.~~

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents:

- 1. Digital Schools of California, LLC for services-based detailed application software for human resources, budgeting, and payroll management, extending the contract for one year, during the period July 1, 2011 through June 30, 2012, in the amount of \$41,952.00 with options to

ITEM 6

renew for two additional one year periods, with an annual 5% increase per year as allowed in the contract, to be expended from the General Fund 03-00.

2. County of San Diego, for the district's share of the costs of furnishing, equipping, operating, and maintaining the shared use library facility in the City of Solana Beach, extending the contract for an additional ten year period commencing upon execution of this amendment and amending provisions as allowed, for an estimated annual cost of \$30,043.00, with an annual adjustment commensurate with district average staffing, materials, and supplies costs, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

1. Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids, during the period July 1, 2011 through June 30, 2012.
2. Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 10, 2011 through August 31, 2011, and that the contracts/agreements be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

G. ADOPTION OF RESOLUTION AUTHORIZING SALE OF SURPLUS PERSONAL PROPERTY AND INSTRUCTIONAL SUPPLIES

Adopt resolution authorizing the administration to sell surplus property on an as needed basis during the course of the 2011-12 fiscal year.

H. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

BUSINESS / ITEM 15-A, (REMOVED FROM CONSENT FOR FURTHER DISCUSSION /ACTION):

15. A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. LANDesk Software, Inc. to provide hardware independent imaging design and configuration services, during the period June 6, 2011 through August 31, 2011, for an amount not to exceed \$12,575.00, to be expended from the General Fund 03-00.
2. The Epler Company to perform an actuarial valuation to determine the amount of actuarial liability for the district's retiree health benefits program, beginning June 30, 2011 and until completed, for an amount not to exceed \$6,000.00, to be expended from the General Fund 03-00.
3. Gilbane Building Company, to provide preconstruction planning and cost estimating services for Earl Warren Middle School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$23,000.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.
4. Erickson-Hall Construction Company, to provide preconstruction planning and cost estimating services for Diegueno Middle School, during the period June 6, 2011 through

ITEM 6

November 30, 2011, in an amount not to exceed \$16,310.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.

- 5. Sundt Construction, Inc., to provide preconstruction planning and cost estimating services for Carmel Valley Middle School and Sunset High School, during the period June 3, 2011 through November 30, 2011, in an amount not to exceed \$44,144.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.
- 6. Rudolph and Sletten, Inc., to provide preconstruction planning and cost estimating services for Oak Crest Middle School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$16,282.00, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.
- 7. Barnhart-Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., to provide preconstruction planning and cost estimating services for Torrey Pines High School, Canyon Crest Academy, San Dieguito Academy, and La Costa Canyon High School, during the period June 6, 2011 through November 30, 2011, in an amount not to exceed \$63,649.04, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds.
- 8. ELITE, dba Elite Services USA, to provide security services for Canyon Crest Academy graduation ceremony on June 17, 2011, for an estimated amount of \$650.00, to be expended from the General Fund 03-00.

Mr. Salazar asked for further clarification regarding this item. After board discussion with district administration, it was moved by Ms. Dalessandro, seconded by Ms. Herman, to approve the item as presented. Noes: Salazar; Ayes: Dalessandro, Groth, Herman, Hergesheimer; Absent: 0; Abstain: 0; motion carried.

DISCUSSION / ACTION ITEMS(ITEMS 16 - 21)

16. APPROVAL OF PROPOSED INSTRUCTIONAL CALENDARS, 2013-14 AND 2014-15

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Proposed Instructional Calendars for 2013-14 and 2014-15, as presented. Motion unanimously carried.

17. APPROVAL OF REVISED BOARD MEETING SCHEDULE, 2011

It was moved by Ms. Herman, seconded by Ms. Groth, to approve Revision of Board Meeting Schedule, 2011, (moving August 4th meeting to August 18th), as presented. Motion unanimously carried.

18. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012

It was moved by Ms. Groth, seconded by Ms. Herman, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012. Motion unanimously carried.

19. ADOPTION OF 2011-12 ANNUAL BUDGET / GENERAL FUND & SPECIAL FUNDS

A. PUBLIC HEARING – President Hergesheimer opened the hearing for public comments; no comments presented; hearing closed.

B. ADOPTION OF PROPOSED 2011-12 ANNUAL BUDGET / GENERAL FUND & SPECIAL FUNDS

It was moved by Ms. Groth, seconded by Ms. Herman, to adopt the proposed 2011-12 Annual Budget / General Fund & Special Funds, as presented. Motion unanimously carried.

20. APPROVAL OF BOARD POLICY REVISION PROPOSAL, #3111, "FUND BALANCE POLICY"

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve revision of Board Policy #3111, "Fund Balance Policy", as presented. Motion unanimously carried.

21. APPROVAL OF CONSOLIDATED APPLICATION, PART I

It was moved by Ms. Dalessandro, seconded by Ms. Groth, to approve the Consolidated Application, Part I, as presented. Motion unanimously carried.

ITEM 6

INFORMATION ITEMS.....(ITEMS 22 - 29)

- 22. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill gave an update on the status of the state audit, which has now been completed.
- 23. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
Ms. King gave an update on the district’s current unemployment rate. She also addressed a recent article published by Ed Source. (See attached).
- 24. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT
Mr. Schmitt gave an update on Algebra Honors Readiness Test Results for 2011, (taken by current 6th grade students); and shared financial reports on the Adult Education and Regional Occupation Programs. Handouts for these items are attached.
- 25. PUBLIC COMMENTS – None presented.
- 26. FUTURE AGENDA ITEMS - None discussed.
- 27. ADJOURNMENT TO CLOSED SESSION – No Closed Session required.
- 28. REPORT OUT OF CLOSED SESSION – No further action taken by the Board.
- 29. ADJOURNMENT OF MEETING - Meeting adjourned at 7:38 PM.

Barbara Groth, Board Clerk

____ / ____ / 2011
Date

Ken Noah, Superintendent

____ / ____ / 2011
Date



How state laws and collective bargaining shape the way teachers are evaluated, paid, and dismissed in California

In California, state law plus provisions of collective bargaining agreements function together to define the employment relationship between most teachers and their districts.

The Stull Act, passed in 1971 and periodically amended, balances the state's interest in having quality teachers with employees' rights related to how evaluations are conducted, compensation and tenure decided, and dismissals handled. First and foremost, it requires districts to develop standards for student achievement by grade and subject as one basis for teacher evaluations. The act also applies to all other certificated personnel.

In addition, the state's Educational Employment Relations Act (EERA), enacted in 1975, guarantees teachers the right to collectively bargain and defines the scope of bargaining, including the procedures to be used for the evaluation of employees.

While the law outlines the parameters of the district/union relationship, collective bargaining agreements generally include more specific requirements, such as salary incentives, seniority policies, and how evaluations are done.

This policy guide highlights some of the important laws that currently exist in California related to teacher evaluation issues. The implementation, enforcement, and monitoring of these laws are generally left up to the districts and teacher unions in this state—or to the courts if the two sides disagree on how to interpret them.

EdSource thanks the **Walter & Elise Haas Fund** for supporting the development and dissemination of this brief.

EVALUATION FREQUENCY AND CONTENT

State law specifies minimum frequencies

Critics of current laws and policies say that teacher quality could be improved if teachers were evaluated more frequently and given constructive feedback. California law requires regular, but relatively few, evaluations.

Under California's Education Code [44660-44665], teacher evaluations must occur on a regular basis. Teachers with probationary status must be evaluated at least once every school year. Permanent employees may be evaluated every other year, or less. Permanent teachers who have been employed at least 10 years in the same district and whose previous evaluation was at least satisfactory may be evaluated once every five years. Any teacher who receives an unsatisfactory evaluation must be evaluated annually until a satisfactory evaluation is achieved or dismissal occurs.

Beyond the minimum requirements, districts and unions are free to negotiate more frequent evaluations and to determine procedures, such as whether teachers are given advance notice before formal observations of their classroom.

State law also specifies the content

Current debates often focus on whether student assessment data can be used to evaluate teachers, perhaps based in part on a misconception.

Since the enactment of the Stull Act in 1971, California law has required that districts set standards and evaluate teachers on them. In 1999, lawmakers added that teachers be evaluated on state standards as measured by state criterion-referenced tests.

The Education Code [44660-44665] requires local school boards to establish

standards of student achievement at each grade in each subject and to evaluate certificated personnel in the following four areas:

1. the progress of students toward reaching the district's standards and, if applicable, the state content standards "as measured by state-adopted, criterion-referenced assessments";
2. "instructional techniques and strategies";
3. "adherence to curricular objectives"; and
4. "the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities."

The Education Code also requires that evaluations include recommendations for improvement as needed. And the state's Government Code [3543-3543.8] says districts and unions must bargain over procedures to be used to evaluate employees.

SALARIES AND PERMANENT STATUS

Teacher salaries are generally based on training and years of experience

Districts in a number of states, such as Tennessee and Colorado, have been experimenting with performance-based raises for teachers. In California, training and experience, for the most part, determine salaries.

California's Education Code [45022-45061.5] requires districts to draft a schedule of salaries and make it available to all employees. All teachers must be classified on the schedule on the basis of uniform allowances for years of training and experience.

Further, the Government Code [3543-3543.8] requires districts to bargain with unions over "matters relating to wages" and health and welfare benefits. But districts and local teachers' unions can agree to salary criteria beyond the uniform allowance,

ITEM 6

such as compensation incentives for graduate degrees, Special Education teachers, or math and science teachers.

Permanent status is based on experience

Currently, education policy stakeholders have differing views about how long it should take for a teacher to achieve permanent status and about the value of this type of employment protection.

California’s Education Code [44929.20-44929.29] establishes that teachers’ first two years on the job are a probationary period when a district may choose not to rehire a teacher without providing a reason as long as the action is legal and does not violate civil rights. Teachers who successfully complete their probationary period are given permanent status at the start of their third year of full-time employment in a district.

DISMISSAL AND LAYOFF

Districts must follow specific steps to dismiss

Some critics complain that it is too difficult to remove inadequate teachers. Under the state’s Education Code, the processes for terminating probationary and permanent teachers are different. (See the box below.)

Layoffs are generally based on seniority

Some education stakeholders argue that layoffs of teachers should be based on job performance, not years of experience; those

opposed say this allows too much subjectivity to enter the process. Another concern with seniority-based layoffs is their potential to disrupt schools that have a preponderance of newer teachers.

In California, state law specifies that layoffs must generally be done based on seniority, with the most recently hired employees being the first laid off. In cases where teachers were hired on the same day, evaluations can help determine who is retained. But the state’s Education Code [44930-44988] does allow deviation from seniority-based layoffs if a district has a specific need to maintain specialized services, such as those provided by a school nurse or Special Education teacher; or to maintain or achieve equal protection under the law.

A recent legal decision involving Los Angeles Unified School District may give the latter provision greater salience going forward. Students at three LAUSD middle schools filed a lawsuit in February 2010 arguing that disproportionate layoffs led to turmoil and the overuse of temporary replacements and rotating substitutes, violating the students’ fundamental right to equal educational opportunity under the California Constitution. The court found in favor of the plaintiffs, and LAUSD reached an agreement in fall 2010 to not lay off teachers for budgetary reasons in 45 schools. The teachers’ union, United Teachers of Los Angeles, is appealing.

Notice must be given of potential layoffs

Because of the timing of state budget adoptions in California, districts have to create their budgets before they know precisely how much funding they will receive from the state. But state law requires that districts issue preliminary layoff notifications to most teachers and other certificated staff by March 15. In recent years, districts have issued a flurry of pink slips in mid-March and then rescinded them. Some education stakeholders would like to eliminate this early-warning system, saying it harms morale; but others believe teachers should be notified as soon as possible of potential layoffs.

Under the Education Code [44930-44988], first-year teachers can be laid off at the end of the school year, but other certificated employees get more notice. The preliminary notices that must be issued by March 15 are warnings that individuals are on a list of potential layoffs. If teachers do not get preliminary notices, the district cannot lay them off. Districts have until May 15 to issue final layoff notices or rescind preliminary notifications. No new layoffs can occur after May 15, except for a seldom-used provision that allows layoffs through Aug. 15 under specific conditions of financial hardship. [11]

For direct links to the state laws referenced above, see the electronic version of this brief at: www.edsource.org/pub11-teacher-evaluation-brief.html

Under state law, districts must follow these steps for dismissing a teacher for unsatisfactory performance

Probationary Teachers*	Permanent Teachers
<p>District provides written notice of intention to dismiss.</p> <ul style="list-style-type: none"> ■ Must be given 30 days prior to dismissal. ■ For second-year employees, this can come no later than March 15. ■ Must include reasons for dismissal and a copy of performance evaluation. 	<p>District provides written notice of intention to dismiss.</p> <ul style="list-style-type: none"> ■ Must generally be given at least 90 days in advance of “filing charges” (see next step). ■ Must be given between Sept. 15 and May 15. ■ Performance evaluation must accompany notice. <p>District “files charges” based on a majority vote of the school board. District must specify the problems with the teacher’s performance.</p>
<p>Employee has 15 days to request a hearing.</p>	<p>Employee has 30 days to request a hearing. If the employee does not request one, the district can dismiss the teacher.</p>
<p>If parties hold a hearing, it can be conducted according to procedures established by the district, including the involvement of an administrative law judge.</p> <p>* For districts with average daily attendance of less than 250, the requirements are slightly different.</p>	<p>Hearing by a three-member Commission on Professional Competence.</p> <ul style="list-style-type: none"> ■ Hearing must begin within 60 days of request. ■ The employee selects one member of the commission, and the district selects one. The commissioners must be certificated educators and must not be related to the employee or employed by the district. The third commissioner is an administrative law judge. <p>Commission decides, by majority vote, for or against dismissal. Either party can appeal the decision in court. This process can last several years.</p>

**San Dieguito Regional Occupational Program
 Budget Revenues and Expenses
 2008-2012**

2011-2012 Estimated Revenue

SDCOE ROP Revenue	\$ 1,430,494.00
Perkins 131/132 Grant	\$ 83,341.00
Collected Fees (Night Classes)	\$ 6,000.00
Other Revenue (Lottery)	\$ 56,387.00
Total	\$ 1,576,222.00

2011-2012 Estimated Expenses

Salaries and Benefits	\$ 1,192,500.00
Materials and Supplies	\$ 79,000.00
Perkins Expenses	\$ 83,341.00
Repairs and Maintenance	\$ 18,000.00
Total	\$ 1,372,841.00

2011-12 (Estimated 62 H.S ROP Sections, 3 night classes)

2010-11 Estimated Revenue

SDCOE ROP Revenue	\$ 1,533,564.00
Perkins 131/132 Grant	\$ 88,745.00
Collected Fees (Night Classes)	\$ 5,800.00
Other Revenue (Lottery)	\$ 50,855.00
Total	\$ 1,678,964.00

2010-2011 Estimated Expenses

Salaries and Benefits	\$ 1,142,250.00
Materials and Supplies	\$ 25,000.00
Perkins Expenses	\$ 88,745.00
Total	\$ 1,255,995.00

2010-11 (60 H.S Sections, 3 Nigh Classes, 1965 students)

2009-10 Revenue

SDCOE ROP Revenue	\$ 1,427,735.00
Perkins 131/132 Grant	\$ 89,473.00
Collected Fees (Nigh Classes)	\$ 2,600.00
Other SDCOE Revenue	\$ 188,175.00
Total	\$ 1,707,983.00

2009-2010 Expenses

Salaries and Benefits	\$ 997,899.00
Materials and Supplies	\$ 49,689.00
Perkins Expenses	\$ 89,473.00
Total	\$ 1,137,061.00

2009-10 (62 H.S. Sections, 3 night classes, 1600 students)

2008-09 Revenue

SDCOE ROP Revenue	\$ 1,294,695.00
Perkins 131/132 Grant	\$ 93,479.00
Collected Fees (Nigh Classes)	\$ -
Other SDCOE Revenue	\$ -
Total	\$ 1,388,174.00

2008-2009 Expenses

Salaries and Benefits	\$ 972,690.00
Materials and Supplies	\$ 89,575.00
Perkins Expenses	\$ 93,479.00
Total	\$ 1,155,744.00

2008-2009 (54 H.S. Sections, 5 night classes)

SDUHSD Adult Education
Financial History for 2008-2010
Projection numbers for 2010-2012
June, 2011

ITEM 6

The challenge for the SDUHSD Adult School is to continue to meet the changing needs of our community by running an effective program while facing the reality of our economic challenges. Our goal is to sustain a cost neutral program with the following constituents and customers as our focus:

- Adult language learners (ESL), serving approximately 800 students per year
- Older Adults/Seniors, serving approximately 300 students per year
- High School Diploma/GED, serving approximately 150 students per year
- Parent Participation Pre-School, serving approximately 50 students per year
- Community Education, serving approximately 2-3,500 students per year

2011 - 2012 Estimated AE Revenue

Calif. State Revenue	\$0
Carryover	
Federal Funding (231 grant)	\$155,849
Collected Fees	\$718,000
Interest	\$500
Total	\$874,349

2010-2011 Estimated AE Revenue

Calif. State Revenue	\$0
Carryover	\$13,553
Federal Funding(231 grant)	\$199,765
Fed Funding(Citizenship grant)	\$99,661
Collected Fees	\$687,000
Interest	\$9,000
Total	1,008,979

2009 - 2010 Actual AE Revenue

Calif. State revenue	\$0
Federal Funding(231 grant)	\$228,929
Collected Fees	\$626,414
Interest	\$2,136
2008-09 Carryover	\$468,000
Total	1,325,479

2008- 2009 Actual AE Revenue

Calif State Revenue	\$816,102
Federal Funding (231 grant)	\$193,000
Community Based Eng. Tutor	\$25,000
Collected Fees	\$548,728
Interest	\$10,869
Total	\$1,844,148

2011 - 2012 Estimated AE Expenses

Salaries & Benefits	\$692,061
Books, Materials, Supplies	\$36,180
Services & Operating Expenses	\$108,640
Indirect Costs to SDUHSD	\$33, 543
Total	\$870,424

2010-2011 Estimated AE Expenses

Salaries & Benefits	\$806,294
Books, Materials. Supplies	\$38,719
Services & Operating Expenses	\$124,602
Indirect Costs to SDUHSD	\$38,044
Total	\$1,007,659

2009 - 2010 AE Actual Expenses

Salary & Benefits	\$972,525
Books, Material, & Supplies	\$35,237
Services & Operating Expenses	\$149,092
Indirect Costs to SDUHSD	\$35,810
Total	1,192,666

2008-2009 AE Actual Expense

Salary & Benefits	\$1,128,233
Books, Materials & Supplies	105,000
Services & Operating Expenses	\$142,000
Indirect Costs to SDUHSD	
Total	\$1,610,074

Considerations in budget projections

- Revenue from the citizenship grant may produce a carryover
- Some former mandated classes will have a fee increase
- Staffing: one retirement, and the replacement is at a lower salary
- Continue to reduce ESL meeting times and classes
- Increase use of Plato for the High School diploma students
- Increase marketing and the use of social media to bump up the revenue in fee-based classes

Algebra Honors Readiness Test Results

2011

Test results for current 6th grade students from Cardiff, Del Mar, Encinitas and Solana Beach are shown below. Students who pass the Algebra Honors Readiness Test (AHRT) are eligible to skip Honors Pre Algebra in Grade 7 and proceed directly to Honors Algebra.

AHRT Results 2008-2011

Year	Test Takers	Pass Rate
2008	218	21%
2009*	386	26%
2010	354	36%
2011	365	44%

* 1st year of AHRT advertised to all 6th graders, their parents and teachers

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 23, 2011

BOARD MEETING DATE: July 14, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

FUNDING SOURCE:

Not applicable

KN/bb

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
July 14, 2011**

ITEM 11A

Donation	Description	Donor	Department	School Site
\$12,105.66	Salary for College & Career Center employee	CCA Foundation	Counseling	CCA
\$9,662.73	Staging and sound for 2011 Graduation	CCA Foundation	Counseling	CCA
\$9,537.57	Guest and visiting artist salary	CCA Foundation	various	CCA
\$5,500.00	Grammy Foundation Check	The Grammy Foundation	Band	CCA
\$2,674.54	Art Shed for art supplies	CCA Foundation	Art	CCA
\$2,230.28	PE Equipment	CCA Foundation	PE	CCA
\$1,442.81	Maps for Social Science	CCA Foundation	Social Science	CCA
\$650.00	Security guards for 2011 Graduation	CCA Foundation	Counseling	CCA
\$933.56	Custodial charges for Foundation-sponsored fund raising events	CCA Foundation	n/a	CCA
\$356.88	Printer Repairs	CCA Foundation	various	CCA
\$108.00	Sub costs for teacher to attend Athletic Director Mtg	CCA Foundation	Athletics	CCA
\$3,683.90	Theater Technician Salary	San Dieguito Academy Foundation	Theater	SDA
\$52.88	United Way check	United Way of San Diego	various	TPHS / SS
	Weight Training Equipment	Mike Faucett	PE	SDA
	Art Supplies	Susan Gaunce	Art	SDA
	* Fitness Equipment (see below, "Value of Donated Items")	Lindsey Romine	PE	LCCHS

\$48,938.81**Monetary Donations****\$125, 000.00*****Value of Donated Items****\$173,938.81****TOTAL VALUE**

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 23, 2011

BOARD MEETING DATE: July 14, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

FUNDING SOURCE:

As listed on attached reports.

KN/bb

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
July 14, 2011

ITEM 11B

Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
August 14-18, 2011	Vice	Bill	LCC / Cross Country	14	4	Cross Country Retreat	Mammoth	CA	0	\$300.00 per student, XC funded
September 23 & 24, 2011	Vice	Bill	LCC / Cross Country	14	2	Cross Country Meet	Boise	ID	1.5 days	Funded by parent donations

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 5, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation

Classified

Employment

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Erin Decker**, Temporary Teacher (social science) at Canyon Crest Academy for the 2011-12 school year, 100% assignment Semester I, effective 8/23/11 to 1/27/12; 67% assignment Semester II, effective 1/30/12 to 6/15/12.
2. **Meagan Dudley**, 40% Temporary Teacher (mathematics) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Mark Easbey**, 100% Temporary Teacher (special education – mild/moderate disabilities) at San Dieguito Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
4. **Chester “Chet” Hall**, 100% Temporary Teacher (computers) at Torrey Pines High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
5. **Scott Jordon**, 60% Temporary Teacher (ROP – TV Production/Photo Imaging) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
6. **Marco Martinez**, 100% Temporary Teacher (special education – mild/moderate disabilities) at San Dieguito Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Kelly Martot**, Temporary Teacher (French) at San Dieguito Academy for the 2011-12 school year – 33% assignment Semester I, effective 8/23/11 to 1/27/12; 67% assignment Semester II, effective 1/30/12 to 6/15/12.
8. **Eric Neubauer**, Temporary Teacher (ROP Auto Tech/ROP Game Design) at San Dieguito Academy for the 2011-12 school year – 33% assignment Semester I, effective 8/23/11 to 1/27/12; 67% assignment Semester II, effective 1/30/12 to 6/15/12.
9. **Erin Norton**, Temporary Teacher (English) at San Dieguito Academy for the 2011-12 school year – 67% assignment Semester I, effective 8/23/11 to 1/27/12; 33% assignment for Semester II, effective 1/30/12 to 6/15/12.
10. **Casey Sovacool**, 100% Temporary Teacher (special education – mild/moderate disabilities) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Change in Assignment

1. **Jacqueline Bergeron**, Temporary Teacher at Canyon Crest Academy, change in assignment from 67% Semester I & 100% Semester II to 100% for the entire 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **Erin Henson**, Temporary Teacher at Carmel Valley, change in assignment from 60% Semester I only to 100% assignment Semester I, effective 8/23/11 to 1/27/12; and 40% assignment Semester II, effective 1/30/12 to 6/15/12.

ITEM 12A

3. **Jennifer Loftus**, Temporary Teacher at Earl Warren Middle School, change in assignment from 60% to 80% for the 2011-12 school year, effective 8/23/11 through 6/15/12.
4. **Kim Walsh**, Temporary Teacher at Canyon Crest Academy, change in assignment from 33% Semester I only to 67% Semester I only in the 2011-12 school year, effective 8/23/11 to 1/27/12.

Leave of Absence

1. **Bethany Britt**, Teacher (special education – moderate/severe disabilities) at La Costa Canyon High School, 100% Unpaid Leave of Absence for the remainder of the 2010-11 school year, effective 6/06/11 through 6/17/11; and continued Unpaid Leave for the beginning of the 2011-12 school year, effective 8/23/11 through 10/28/11; Bethany will resume her 100% teaching assignment, effective 10/31/11.
2. **Heather Lopez**, Teacher (English) at Torrey Pines High School, 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Barbara Swovelin**, Teacher (English) at Torrey Pines High School, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Program for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Resignation

1. **Jerry Trust**, Teacher (science) at La Costa Canyon High School, resignation for retirement purposes, effective 6/18/11.

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Cline, Clifton**, School Bus Driver, 50% FTE, effective 8/22/11
2. **Dewitt, Donovan**, School Bus Driver, 50% FTE, effective 8/23/11
3. **Mariam, Richard**, Director of Nutrition, 100% FTE, effective 7/01/11

Summer Employment

The following employees will work summer school from June 24, 2011- July 22, 2011 as Instructional Assistants SpEd Severely Handicapped and Non Severe at Torrey Pines High School and the District Adult Transition locations:

IA-SpEd Non Severe:

<u>Crosby, Kalani</u>	<u>Lopez, Kathy</u>
<u>Flores, Rodolfo</u>	<u>Mealy, Linda</u>
<u>Fogelstrom, Nancy</u>	<u>Orozco, Eugene</u>
<u>Leftwick, Lorraine</u>	<u>Warren, Holly</u>

IA-SpEd Severely Handicapped:

<u>Arechiga, Al</u>	<u>Ferrer, Jesus</u>	<u>Sanchez, Denise</u>
<u>Bucher, Patricia</u>	<u>Hoff, John</u>	<u>Shull, Maureen</u>
<u>Burton, Marina</u>	<u>Lefon, Mary</u>	<u>Shultz, Jan</u>
<u>Camacho, Norma</u>	<u>Morton, Chris</u>	<u>Simpson, Joshua</u>
<u>Dupree, Janine</u>	<u>Muckle, Alex</u>	<u>Snedeker, Tim</u>
<u>Fillmore, Curtis</u>	<u>Olson, Karen</u>	<u>Trujillo, Aaron</u>

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 22, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Terry King,
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/ADOPTION OF DECLARATION
OF NEED FOR FULLY QUALIFIED
EDUCATORS

EXECUTIVE SUMMARY

According to the 1994 California Commission on Teacher Credentialing (CCTC) requirement, in order to hire teachers on emergency credentials a "Declaration of Need" must be approved by the Board of Trustees and forwarded to the Commission. The attached form covers anticipated 2011-12 school year.

RECOMMENDATION:

It is recommended that the Board approve/adopt the attached "Declaration of Need for Fully Qualified Educators."

FUNDING SOURCE:

Not Applicable.



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Telephone:
(888) 921-2682
Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2011-12
- Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: San Dieguito Union High School District District CDS Code: 68346
 Name of County: San Diego County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 14 / 11 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2012.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Ken Noah</u> <small>Name</small>	_____	<u>Superintendent</u> <small>Title</small>
<u>760-943-3505</u> <small>Fax Number</small>	<u>760-753-6491 ext 5501</u> <small>Telephone Number</small>	<u>07/14/2011</u> <small>Date</small>
<u>710 Encinitas Blvd.</u> <small>Mailing Address</small>	<u>Encinitas, CA 92024</u>	
<u>ken.noah@sduhsd.net</u> <small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

ITEM 12B

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	8
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	1
List target language(s) for bilingual authorization: <u>Spanish</u>	
<input type="checkbox"/> Resource Specialist	
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
Special Education	4
TOTAL	4

ITEM 12B

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. No Need

Does y our agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

CSUSM

If no, explain why you do not participate in an internship program.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Michael Grove, Executive Director of Curriculum,
Instruction and Assessment
Rick Schmitt, Associate Superintendent Educational
Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 13A

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 07-14-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/15/11 – 07/14/14 and then renewing annually unless terminated in writing	Parchment, Inc.	Provide student document delivery services	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 28, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Bruce Cochrane, Executive Director
Pupil Services
Rick Schmitt, Associate Superintendent
Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: DESTRUCTION OF SPECIAL EDUCATION
RECORDS

EXECUTIVE SUMMARY

Under California Statutes, special education records are classified as "Class 2" or "Mandatory Interim Pupil Records." Class 2 records are those which schools are required to compile and maintain for stipulated periods of time and are then destroyed as per California Code of Regulations. Such records, as related to Special Education may include: IEP forms, special education assessments, health records and access logs, etc. Class 2 documents are maintained until their usefulness ceases. At such time, the records are classified as Class 3, disposable. Special Education records are maintained for a period of five years following the students' date of graduation. As required by law, the attached notice will be posted on the district's [Special Education Department's web page](#), notifying the 2006 Special Education graduates that they may request their original special education file. Those files not retrieved will be destroyed after September 1, 2011.

RECOMMENDATION

It is recommended that the Board of Trustees approve the classification of such records as Class 3 (Special Education Records) disposable, and the destruction of such records.

KN/ddb

Attachment

DESTRUCTION OF RECORDS

****2006 Graduates**

Special Education Students who graduated in 2006, may request their entire Special Education file from the San Dieguito Union High School District, Pupil Services, 710 Encinitas Blvd., Ste. 105, Encinitas, CA 92024. Your file will be destroyed after September 1, 2011 if you have not requested it by that time. Your request must be in writing indicating your full name, current address and phone number, birthdate, graduating school and parent's name. You may either mail your request to the address above or fax your request to (760) 634-0676. Our office will contact you when your file is ready to pick up. We will only release your file to another person provided you list their full name in your request and their relationship to you. You must provide a valid ID when you and/or your designated person picks up your file.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 07-14-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
06/15/11 - 06/17/11	Elite Show Services, Inc.	Provide security services for graduations at Torrey Pines High School, La Costa Canyon High School, San Dieguito Academy, Canyon Crest Academy, Diegueno Middle School, and Oak Crest Middle School	General Fund 03-00	\$4,635.00
07/01/11 – 06/30/12	Dave Yant, Signs & Designs	Design and paint assorted graphic designs and signs at locations throughout the District	Fund to which the project is charged	\$15,000.00
07/01/11 – 06/30/12	NvLS Professional Services, LLC	Provide E-rate consultation services	General Fund 03-00	\$10,500.00
06/15/11 – 09/01/11	Sowards and Brown Engineering, Inc.	Prepare the map for annexation number 17 to Community Facilities District No. 95-2	Mello Roos Funds subject to reimbursement by the developer	\$4,400.00
08/15/11 – 02/14/12	City of Carlsbad Parks & Recreation	Lease of facilities for the San Dieguito Academy Water Polo Team	San Dieguito Academy Foundation	\$9.00 per hour per lane
07/15/11 – until terminated by either party	Law Office of Perry Israel	Provide tax advice regarding Qualified School Construction Bonds	General Fund 03-00 and be reimbursed using solar energy rebate funds	Hourly rate of \$500.00 with an estimated annual not to exceed amount of \$2,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes three amendments to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 07-14-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/11 – 06/30/12	San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter	Extending the Extra Curricular Transportation services contract B2009-03 for trips to be scheduled during the period July 1, 2011 through June 30, 2012, with a 3% increase in rates as stipulated in the contract	To be expended from the program fund requesting the transportation	NA
08/01/11 – 07/31/12	Fredricks Electric, Inc.	District wide cabling services, increasing the prices 5% or less, as allowed in the contract, and extending the contract period an additional year	Fund to which the project is charged	N/A
07/01/11 – 06/30/12	D.A.D. Asphalt, Inc.	District wide asphalt paving services, extending the contract period an additional year, with no other changes in the contract	Fund to which the project is charged	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AUTHORIZATION TO REDUCE RETENTION

EXECUTIVE SUMMARY

Barnhart-Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., has completed over 50% of the contract for work at the San Dieguito High School Academy Visual and Performing Arts Center. The District is required to withhold 10% from payments made to the builder for work performed. The contract allows the builder to request that this retention be reduced to 5% upon satisfactory completion of 50% of the contract; however, Board approval is required. The Architect and District Staff are satisfied with the builder's work and are recommending that this request be granted.

RECOMMENDATION:

It is recommended that the Board authorize the administration to reduce the retention being withheld from payments to Barnhart-Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., for the San Dieguito High School Academy Visual and Performing Arts Center, from 10% to 5%, as authorized under the terms and conditions of the contract.

FUNDING SOURCE:

Not applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 5, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Membership Listing (none submitted).

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 06/07/11 THRU 07/04/11

1

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	ITEM 15G
212550	06/07/11	03	ELITE SHOW SERVICES	014	SECURITY GUARD CONTR	\$650.00	
212551	06/07/11	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$503.82	
212552	06/07/11	03	NORTH COUNTY TIMES	022	ADVERTISING	\$53.13	
212553	06/08/11	03	FERGUSON ENTERPRISES	025	EQUIPMENT REPLACEMEN	\$10,363.78	
212554	06/08/11	03	NORTH COUNTY TIMES	025	ADVERTISING	\$251.16	
212555	06/08/11	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$785.00	
212556	06/08/11	25-18	RANCHO SANTA FE PROT	025	IMPROVEMENT	\$300.00	
212557	06/08/11	03	US BANK ASSOCIATION	036	BANK CHARGES	\$2,250.00	
212558	06/09/11	06	SEHI-PROCOMP COMPUTE	030	MATERIALS AND SUPPLI	\$300.21	
212559	06/09/11	03	LAW OFFICE OF PERRY	036	LEGAL EXP-BUSINESS	\$500.00	
212560	06/09/11	03	CABLE PIPE LEAK DETE	025	REPAIRS BY VENDORS	\$270.00	
212561	06/09/11	03	D A D ASPHALT	025	REPAIRS BY VENDORS	\$14,100.20	
212562	06/09/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$600.00	
212563	06/09/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$1,524.00	
212564	06/09/11	06	STAPLES ADVANTAGE	030	MATERIALS AND SUPPLI	\$183.79	
212565	06/09/11	67-30	PROCURETECH	013	OTHER INSURANCE	\$84.04	
212566	06/09/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$5,580.00	
212567	06/09/11	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$772.20	
212568	06/09/11	03	FRONTIER FENCE COMPA	025	REPAIRS BY VENDORS	\$2,069.00	
212569	06/09/11	03	NISSHO OF CALIFORNIA	025	OTHER SERV.& OPER.EX	\$3,951.50	
212570	06/09/11	03	SCHNEIDER, JAY LCSW	020	FEES - ADMISSIONS, T	\$300.00	
212571	06/09/11	06	TAYLOR, ROGER	033	PROF/CONSULT./OPER E	\$455.00	
212572	06/10/11	06	PROCURETECH	030	MATERIALS AND SUPPLI	\$155.17	
212573	06/10/11	06	DELL COMPUTER CORPOR	010	MAT/SUP/EQUIP TECHNO	\$9,274.95	
212574	06/10/11	06	PROCURETECH	004	MATERIALS AND SUPPLI	\$304.28	
212575	06/10/11	06	AREY JONES EDUCATION	030	MATERIALS AND SUPPLI	\$11,881.51	
212576	06/10/11	06	B&H PHOTO-VIDEO-PRO	035	MAT/SUP/EQUIP TECHNO	\$34,930.50	
212577	06/10/11	06	PROJECT TOWARDS NO D	024	MATERIALS AND SUPPLI	\$39,158.23	
212578	06/10/11	06	PROJECT ALERT	024	MATERIALS AND SUPPLI	\$5,101.75	
212579	06/13/11	03	22ND DISTRICT AGRICU	024	RENTS & LEASES	\$1,280.00	
212580	06/13/11	06	YELLOWSTONE BOYS & G	030	SUB/ROOM & BOARD	\$38,032.00	
212581	06/13/11	06	SIERRA MADRE LEARNIN	030	PROF/CONSULT./OPER E	\$8,000.00	
212582	06/13/11	06	SAN DIEGO CENTER FOR	030	PROF/CONSULT./OPER E	\$1,500.00	
212583	06/14/11	03	ESCONDIDO UNION HIGH	028	FLD. TRIPS BY PRV. C	\$2,200.00	
212584	06/14/11	03	RANCHO SANTA FE PROT	012	SECURITY GUARD CONTR	\$210.00	
212585	06/14/11	03	MOBIL CONSTRUCTION S	025	OTHER SERV.& OPER.EX	\$2,875.00	
212586	06/14/11	25-18	ACCUVANT, INC.	035	NEW CONSTRUCTION	\$2,834.46	
212587	06/14/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$750.00	
212588	06/14/11	06	WECKERLY, JILL, PH	030	PROF/CONSULT./OPER E	\$4,000.00	
212589	06/15/11	03	SPANKY'S PORTABLE SE	025	RENTS & LEASES	\$1,489.38	
212590	06/15/11	03	AMERICAN EXPRESS	001	OTHER SERV.& OPER.EX	\$174.00	
212591	06/15/11	03	BANG, DAVE ASSOCIATE	012	NON CAPITALIZED EQUI	\$1,921.52	
212592	06/16/11	03	L B CONCRETE	025	REPAIRS BY VENDORS	\$7,875.00	
212593	06/16/11	03	MARK'S BOBCAT SERVIC	025	REPAIRS BY VENDORS	\$4,200.00	
212594	06/16/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$4,960.00	
212595	06/16/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$11,904.00	
212596	06/16/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$5,332.00	
212597	06/16/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$6,144.00	
212598	06/16/11	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$5,040.00	
212599	06/17/11	03	OFFICE DEPOT	036	OFFICE SUPPLIES	\$76.13	
212600	06/17/11	06	BYLUND, JAMES M.A.	030	PROF/CONSULT./OPER E	\$1,500.00	
212601	06/17/11	03	ELITE SHOW SERVICES	025	SECURITY GUARD CONTR	\$4,635.00	
212602	06/17/11	06	MARASCO, CHRISTINE	030	PROF/CONSULT./OPER E	\$585.00	
212603	06/21/11	03	DEPT OF TOXIC SUBSTA	037	FEES - ADMISSIONS, T	\$2,545.00	
212604	06/21/11	67-30	ENCOMPASS INSURANCE	037	OTHER INSURANCE	\$1,161.04	

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 06/07/11 THRU 07/04/11

2

ITEM 15G

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
212605	06/22/11	06	TIERNEY, BONNIE, M.S	030	PROF/CONSULT./OPER E	\$1,800.00
212606	06/22/11	03	SIEMENS INDUSTRY, I	025	BLDG.-REPAIR MATERIA	\$596.00
212607	06/22/11	06	CARLSBAD UNIFIED SCH	030	SE-ATP CARLSBAD MOU	\$27,899.68
212608	06/23/11	03	ISLAND ROOTS PROTECT	025	OTHER SERV.& OPER.EX	\$640.00
212610	06/24/11	03	YANT, DAVE SIGNS	025	OTHER SERV.& OPER.EX	\$800.00
212611	06/24/11	03	YANT, DAVE SIGNS	025	OTHER SERV.& OPER.EX	\$400.00
212612	06/24/11	03	YANT, DAVE SIGNS	025	OTHER SERV.& OPER.EX	\$600.00
212613	06/24/11	06	A Z BUS SALES INC	028	REPAIRS BY VENDORS	\$6,500.00
212614	06/24/11	06	VERDUGO TESTING CO.,	028	OTHER SERV.& OPER.EX	\$2,025.53
212615	06/24/11	06	VERDUGO TESTING CO.,	028	FEES - ADMISSIONS, T	\$360.00
212617	06/24/11	13	MISSION FEDERAL CRED	031	MATERIALS AND SUPPLI	\$243.88
212618	06/27/11	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$3,532.00
212619	06/30/11	13	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$116.24
212620	06/30/11	03	CARLSBAD, CITY OF	037	SUB/SECURITY CONTRAC	\$45,686.00
212621	06/30/11	06	ECONOMY RESTAURANT S	033	MATERIALS AND SUPPLI	\$4,500.00
212622	06/30/11	06	MISSION FEDERAL CRED	033	MATERIALS AND SUPPLI	\$500.00
220001	06/15/11	35	WENGER CORPORATION	036	NEW CONSTRUCTION	\$45,020.95
220002	06/23/11	11	PENN/HEAD RACQUET SP	009	MATERIALS AND SUPPLI	\$1,000.00
220003	06/23/11	11	RAMIREZ, BELEN	009	MATERIALS AND SUPPLI	\$250.00
220004	06/23/11	11	RALPHS GROCERY COMPA	009	MATERIALS AND SUPPLI	\$5,000.00
220005	06/23/11	11	VON'S GROCERY COMPAN	009	MATERIALS AND SUPPLI	\$800.00
REPORT TOTAL						\$416,147.03

ITEM 15G

Individual Membership Listings
For the Period of June 7, 2011 through July 4, 2011

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
------------------------------	--------------------------	---------------

None to report

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 10, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Rick Schmitt, Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **Approval of Carl D. Perkins Career Technical Education Application for Funding**

EXECUTIVE SUMMARY

Attached is the 2011-12 Career Technical Education Application for Funding. The San Dieguito Union High School District will use funds allocated from the Carl D. Perkins Career and Technical Education Improvement Act of 2006, section 131 (\$83,732.00), to supplement CTE Programs in the areas of Instruction, Professional Development, Curriculum Development, Research and Special Populations. Expenditures will include:

- The purchase of technical equipment in the areas of:
 - Arts, Media, and Entertainment – additional computers for TPHS Photo Imaging program
 - Engineering and Design – replacement of computers at LCCHS in the engineering and design courses
 - Hospitality, Tourism and Recreation – addition of Culinary Arts Equipment at San Dieguito Academy
- The cost of substitute teachers for district workshops and professional development.
- The purchase of accountability software (yearly renewal)
- The purchase of software and supplies for district CTE programs.

RECOMMENDATION:

That the board approve the Carl D Perkins Grant Application, section 131, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE 100 (01/11)

DUE DATE: May 1, 2011

**Carl D. Perkins Career and Technical Education Improvement Act of 2006
APPLICATION FOR 2011–12 FUNDING**

Local Educational Agency (LEA): San Dieguito Union High School District		County-District (CD) Code: 37-68346	
Address of LEA: 710 Encinitas Blvd., Encinitas, CA 92024		Check Appropriate Box: <input type="checkbox"/> Sec. 112 - State Institutions <input checked="" type="checkbox"/> Sec. 131 - Secondary <input type="checkbox"/> Sec. 132 - Adult/ROCP	
Name of LEA Superintendent or Chief Administrator: Ken Noah			
Allocation Amount: \$83,732		Board Approval Date: July 14,2011	
Name of Perkins Coordinator: Juan Manuel Zapata Title: CTE/ROP Coordinator		Telephone Number: (760) 753-6241 Extension: 3410 Fax Number: 760-943-3566 E-mail Address: manuel.zapata@sduhsd.net	
Perkins Coordinator's Address (If different from LEA address above):			
Name of LEAs CTE Advisory Committee Chair: Deborah Elliott		E-mail Address or Telephone Number: deborah.elliott@sduhsd.net	

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operation of this program. The funds associated with this application will support the implementation of our 2008–2012 local Career Technical Education (CTE) Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local CTE funds and improve, enhance, or expand our CTE programs in the 2011–12 school year. I certify that, to the best of my knowledge, the information contained in this application is correct and complete.

Printed Name of Superintendent or Designee: Ken Noah	Title (If not superintendent):
Signature of Superintendent or Designee:	Date:

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
Reviewed and Recommending Approval:	Date:
Final Approval:	Date:

SECTION I
SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006. A signature on this page confirms that the documents listed below are complete and on file in the agency and that the superintendent or an authorized designee has reviewed the documents and agrees to comply with the assurances, certifications, terms, and conditions.

The general assurances and certification are available on the CDE Web site. See page 13 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application* for the specific link to each assurance and certification. The complete text of program specific assurance, certification, terms and conditions can be found on pages 26–32 in the *Request for Application*.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2011–12 Grant Conditions

CERTIFICATION: As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 funding, I have read the assurances, certifications, terms, and conditions associated with this grant and I agree to comply with all requirements as a condition of funding.

Printed Name Juan Manuel Zapata

Title CTE/ROP Coordinator

Signature _____

Date _____

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE 100-SP (01/11)

CAREER TECHNICAL EDUCATION APPLICATION
Carl D. Perkins Career and Technical
Education Improvement Act of 2006

SECTION II

SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2011–12 Perkins IV application for funds. Each special population category **must** be signed by the LEA's designated administrator or the certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name Mike Grove Title Ex. Director Curric/Instr.
Signature _____ Date _____

Limited English Proficiency (English Learner Coordinator/Administrator)

Printed Name Mike Grove Title Ex. Director Curric/Instr.
Signature _____ Date _____

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Eric Beam Title Coordinator Especial Ed
Signature _____ Date _____

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Denise Stanley Title Adult School Principal
Signature _____ Date _____

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Rick Schmitt Title Associate Superintendent
Signature _____ Date _____

Displaced Homemaker (Title IX Coordinator/Administrator)

Note: Required only on Section 132 (Adult) applications

Printed Name Denise Stanley Title Adult School Principal
Signature _____ Date _____

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
SECONDARY CORE INDICATORS**

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*.

Secondary (continues on page 5)

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
1S1 Academic Attainment-Reading/Language Arts	Numerator: Number of 12 th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE). Denominator: Number of 12 th grade CTE concentrators.	<u>67.78%</u>	<u>84.07%</u>	<u>85.39 %</u>	33.40%	30.06%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1S2 Academic Attainment-Mathematics	Numerator: Number of 12 th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE. Denominator: Number of 12 th grade CTE concentrators.	<u>81.18%</u>	<u>81.86%</u>	<u>82.76%</u>	23.0%	20.70%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2S1 Technical Skill Attainment	Numerator: Number of CTE concentrators enrolled in a capstone CTE course who received an “A”, “B”, or “C” grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. Denominator: Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.	<u>57.19%</u>	<u>83.33%</u>	<u>76.27%</u>	58.22%	52.40%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3S1 Secondary School Completion	Numerator: Number of 12 th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities). Denominator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year.	<u>92.50%</u>	<u>99.29%</u>	<u>100%</u>	87.56%	78.80%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
SECONDARY CORE INDICATORS (Continued)**

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
4S1 Student Graduation Rate	Numerator: Number of 12 th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate. Denominator: Number of 12 th grade CTE concentrators.	<u>N/A</u>	<u>99.29%</u>	<u>100%</u>	83.40%	75.06%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5S1 Secondary Placement	Numerator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation. Denominator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.	<u>100%</u>	<u>99.29%</u>	<u>95.33%</u>	80.56%	72.50%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6S1 Non-traditional Participation	Numerator: Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields. Denominator: Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.	<u>76.55%</u>	<u>39.20%</u>	<u>38.33%</u>	23.50%	21.15%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6S2 Non-traditional Completion	Numerator: Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. Denominator: Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.	<u>76.44%</u>	<u>20.72%</u>	<u>41.23%</u>	18.5%	16.65%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
ADULT CORE INDICATORS**

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*.

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
1A1 Technical Skill Attainment	Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who passed an end-of-program assessment or earned a competency certificate during the reporting year.	91.13%	74.54%	65.62%	72.5%	65.25%
	Denominator: Number of adult CTE concentrators enrolled in a CTE capstone course who took an end of program assessment or who were eligible to earn a competency certificate in a CTE program.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2A1 Credential, Certificate, or Degree	Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who earned an industry-recognized credential, certificate, degree, or completed a transfer program.	42.17%	61.57%	40.82%	49.50%	44.55%
	Denominator: Number of adult CTE concentrators who were enrolled in a CTE capstone course.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4A1 Student Placement	Numerator: Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, entered military service, or employment as reported on a survey six months following the program year.	99.00%	99.00%	93.40%	67.50%	60.75%
	Denominator: Number of adult CTE capstone concentrators who left adult education during the reporting year and responded to a follow-up survey.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5A1 Non-traditional Participation	Numerator: Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields.	30.28%	26.55%	33.03%	23.50%	21.15%
	Denominator: Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5A2 Non-traditional Completion	Numerator: Number of adult CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in nontraditional fields who passed an end-of-program assessment or earned a competency certificate.	25.29%	19.21%	19.16%	18.50%	16.65%
	Denominator: Number of adult CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields who took an end of program assessment or who were eligible to earn a competency certificate.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Program Improvement Form

An LEA that does not reach 90 percent of the state-established performance level for any core indicator must submit this form. Instructions are on page 20 of the *Carl D. Perkins Career and Technical Education Improvement Act 2006, 2011–12 Request for Application*.

Perkins Program Monitoring Status (Check One)							
Compliant Agency	<input type="checkbox"/>	Needs Improvement Agency	<input checked="" type="checkbox"/>	Priority Improvement Agency	<input type="checkbox"/>	Monitored Agency	<input type="checkbox"/>
Skip this section	Complete the table below			Action Plan required (skip this section) Download Action Plan from CDE webpage: http://www.cde.ca.gov/ci/ct/pk/forms.asp#Monitoring			

Note: Any issues identified during the 2010–11 Perkins Program Monitoring must be resolved before the application will be approved.

EXAMPLE				
Core Indicator: (not meeting 90% level)	Explanation (Why did the LEA not meet the state-established performance level for this core indicator?): Low numbers of adult students receiving a certificate of completion.		Funding Source to be used to cover expenses:	Amount of funding:
2A1	Strategy to improve performance level (Describe the strategy that will be used to improve the performance level for this core indicator.): We only have 3 CTE/ROP adult courses in the district. We are conducting an audit to make sure that each course provides certificates and industry recognized certificates to all enrolled students	Planned activities (Describe the specific activities that will be employed to achieve the improvement strategy.): 1. Meet with adult CTE/ROP teachers to discuss the importance of providing student certificates. 2. Develop a partnership with individuals that come in to test students in order to receive a industry certificate.	Perkins IV	\$800
Core Indicator	Explanation:		Funding source to be used to cover	Amount of funding:

ITEM 16

	Strategy to improve performance level:	Planned activities:	expenses:	

SECTION IV: PROGRESS REPORT TOWARD IMPLEMENTING THE LOCAL CTE PLAN

The implementation of every LEA's local CTE plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2012, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the 2010–11 school year.

Additionally, the LEA should set measurable CTE outcomes for the 2011–12 school year based on what has been learned and the core indicator data reported in Section III.

LEA personnel must respond to the following prompts or questions:

1. In the 2010–11 application (Section IV, question 4), the LEA identified at least three goals from the local CTE plan on which it would focus during the 2010–11 school year. List these goals and share what progress the LEA has made toward achieving these specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2010–11?

The following district CTE goals were established for the 2010-11 school year:

1. Complete the process in which all CTE programs of study have one or more of the following attributes:
 - A. Community college articulation agreements
 - B. University of California A-G credit
 - C. Industry certification for students completing the program
2. Complete the first phase of the district Health Science and Medical Technology career sequence (Bio Tech Research). Begin phase two of the district Health Science and Medical Technology career sequence planning (Bio Tech Manufacturing).
3. Begin planning for a Professional Culinary Arts Facility at San Dieguito Academy. This was a recommendation from the December 2nd, 2009 district CTE/ROP Advisory meeting. In the future, we would like to open this facility as an evening adult program serving the local hospitality industry sector.

Progress to date:

1. *Currently, eleven CTE/ROP courses have a college articulation agreement with the local community colleges. In addition, students enrolled in Digital Composition, Welding, Culinary Arts and Ocean Surf-Lifesaving will receive industry certifications once they complete the requirements (see attachments). To date, over 25 welding students have received welding industry certifications after completing the SDUHSD Welding/Metal Fabrication course sequence.*
2. *The first phase of the Health Science and Medical Technology career sequence (Bio Tech Research) at San Dieguito Academy(SDA) is complete and phase two is in the planning phase. SDA offers Healthcare Essentials, Intro to Biotechnology, and Principles of Biotechnology in the Health Science and Medical Technology career sequence. From these classes, a group called Young Leaders in Healthcare, in coordination with Scripps Hospital in Encinitas, meets quarterly so that students get exposure to both the business and scientific side of biotechnology.*
3. *The planning for the professional Culinary Arts facility at SDA is complete with the assistance of Perkins funding. The program is in operation with four Culinary Arts courses offered during the current school year. The evening section is on hold due to funding short falls.*

2. During the 2010–11 school year, what opportunities were provided to teachers to ensure they were current and up to date with their own technical skills?

Teachers from the Auto Tech course participated in a county-wide professional development on February 10th, 2011. The districts extensive CTE/ROP advisory workshop provided all teachers with contacts of industry leaders to update curriculum in the newest aspects of each industry. In addition, SDUHSD provided a half-day in service to all CTE/ROP teachers to integrate curriculum standards. The training was provided by the county CTE/ROP coordinator. Engineering teachers at the San Dieguito Academy and Canyon Crest Academy sites are involved with FIRST robotics mentors from the Engineering community. These mentors advise the teachers on their courses and help with the construction of the robot entries for the FIRST contest. Although Professional Development funds have been drastically cut, our teachers continue to collaborate with industry professionals through their subject matter advisory committees. During the fall of 2011 CTE instructors in the areas of Engineering and Design, Finance and Business and Hospitality and Tourism will be attending the University of California Curriculum Integration (UCCI) Institute. During the UCCI institute, instructors will be able to develop model courses that integrate academic and CTE content for use statewide.

3. What process is used to annually evaluate the effectiveness of the CTE programs? Who is involved in the evaluation?

SDUHSD is in the process of adapting the CTE 11 elements of a High-Quality CTE program Self-Review Tool. This tool will be completed and reviewed during our annual CTE/ROP district advisory meeting. All stakeholders that are present at the evaluation meetings, plus district personnel that represents special populations will participate in the evaluation process. All SDUHSD CTE programs participate in the E-1 and E-2 data collection process. This data is presented to all stakeholders that represent the special populations as well as to the district-wide CTE/ROP advisory members.

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2011–12. Please be specific.

1. *Develop an International Foods course at two district sites and a Food Service/Business Ownership course at one school site.*
2. *Begin phase two of the district Health Science and Medical Technology career sequence (Bio Tech Research) at one school site. Complete curriculum development and facility modifications for implementation in 2011-12 school year.*
3. *Target CTE student leadership skill acquisition through a review of district curriculum, programs of study, and after school programs. Increase CTE student organizations district-wide by adding one student organization yearly until each industry sector is represented.*

SECTION V: SEQUENCE OF COURSES TO BE FUNDED WITH PERKINS IV IN 2011–12

Instructions are on page 22 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*

Only sequences of courses identified in the LEA's approved Local CTE Plan, added or modified in the previous application, or submitted in Section VII (Local CTE Plan Update) of this application can be supported by Perkins IV funds. List all CTE pathways even if they do not receive Perkins IV funds.

Industry Sector	Career Pathway	School Site Where the Sequence Is Offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Engineering and Design	Engineering Technology	La Costa Canyon High School	\$43,762	30-31
Arts Media and Entertainment	Media and Design Arts	Canyon Crest Academy, San Dieguito Academy, Torrey Pines High School	\$9,112	28-29
Finance and Business	Business and Financial Management	San Dieguito Academy, Torrey Pines High School, Canyon Crest Academy	\$12,000	34-35
Health Science and Medical Technology	Biotechnology Research and Development	San Dieguito Academy	\$0	32-33
Hospitality, Tourism and Recreation	Food Service & Hospitality	San Dieguito Academy	\$3,500	38-39
Manufacturing and Product Development	Welding Technology	San Dieguito Academy	\$1,500	40-41

SECTION VI
BUDGET AND EXPENDITURE SCHEDULE
2011–12

Local Educational Agency (LEA): **San Dieguito Union High School District**

CD Code: **37-6834**

Total Allocation: \$83,732
Indirect Cost Rate (percent): 6.12%

Select One
 ORIGINAL BUDGET
 END-OF-YEAR CLAIM

Funding Source and Purpose:
 Section 112 State Institutions
 Section 131 Secondary
 Section 132 ROCP and Adult

Object Code and Budget Category	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed	At least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	
1000	Certificated Salaries	\$2,500	\$2,700	\$3,300				\$600	\$9,100
2000	Classified Salaries								
3000	Employee Benefits		\$351	\$429					\$780
4000	Books/Supplies	\$69,285							\$69,285
5000	Services/ Operating Expenses					\$1,000			\$1000
6000	Capital Outlay								
7000	Indirect Costs							\$3,567	\$3,567
	Total	\$71,785	\$3,051	\$3,729		\$1,000		\$4,167	\$83,732

Instructions are on page 23 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*. An Excel version of this form is available on the Perkins website at; www.cde.ca.gov/ci/ct/pk/forms.

SECTION VI: Budget Narrative

Instructions are on page 24 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*. See Appendix D, Sample Perkins IV Budget Narrative, to see the level of detail required in the budget narrative.

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries	
	Stipend for IT teacher/Skills USA Advisor	\$2,500
	Substitutes for teacher conference attendance and CTE curriculum alignment stipends	\$3,300
	Substitutes for teacher curriculum development workshops such as standards alignment	\$2,700
	Administration help with Perkins Application	\$600
	Subtotal for 1000 category	\$9,100.00
2000	Classified Salaries	
	Subtotal for 2000 category	
3000	Benefits	
	<ul style="list-style-type: none"> ▪ Certificated allocation: ▪ Classified allocation: 	\$780
	Subtotal for 3000 category	\$780
4000	Books and Supplies:	
	<ul style="list-style-type: none"> ▪ Software and supplies for programs targeted to improve core indicators such as Auto Technology, Business Management, Digital Photography, Engineering Design, Culinary Arts and other CTE courses at 4 school sites 	\$22,211
	Non-capitalized Equipment	
	<ul style="list-style-type: none"> ▪ Addition of 30 workstations in Engineering Design Program at La Costa Canyon High School (\$1,458 ea). Includes PC, keyboard, mouse, Video Card and monitor 	\$43,762
	<ul style="list-style-type: none"> ▪ Addition of 3 computer workstations to Digital Photography program at Torrey Pines High School (\$1,104 ea). Includes PC, keyboard, mouse and monitor 	\$3,312
	Subtotal for 4000 category	\$69,285

ITEM 16

5000	Services and Other Operating Expenditures: Grant link data collection software, 4 sites	\$1,000
	Subtotal for 5000 category	\$1,000
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect Rate @ LEA Percentage (minus capital outlay)	\$3,567
	GRAND TOTAL	\$83,732.00

SECTION VII: LOCAL CTE PLAN UPDATE

ITEM 16

Applicants may update their local CTE plans annually, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

If Perkins IV funds will be used to support any new industry sectors or courses not included in the original Local CTE Plan, or submitted with the 2010–11 application and approved by the CDE, a new sequence of courses worksheet must be completed. Go to the CDE Perkins Forms and Files Web page at <http://www.cde.ca.gov/ci/ct/pk/forms.asp> and download the Sequence of Courses Worksheet from the Local CTE Plan Forms.

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 10, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Rick Schmitt, Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **Approval of Carl D. Perkins Career Technical Education Application for Funding**

EXECUTIVE SUMMARY

Attached is the 2011-12 Career Technical Education Application for Funding. The San Dieguito Union High School District will use funds allocated from the Carl D. Perkins Career and Technical Education Improvement Act of 2006, section 132 (\$6,442.00), to supplement Adult CTE Programs in the areas of Instruction, Professional Development, Curriculum Development and Special Populations. Expenditures will include:

- The cost of two evening ROP instructional assistants for the following programs:
 - Computer Applications VESL (Vocational ESL)
 - Welding and Metals Fabrication
- The cost to provide Welding industry certification to adult students who have completed the welding and metal fabrication course sequence
- The purchase of software and supplies for district adult CTE/ROP programs.

RECOMMENDATION:

That the Board approve the Carls D Perkins Grant Application, section 132, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE 100 (01/11)

DUE DATE: May 1, 2011

**Carl D. Perkins Career and Technical Education Improvement Act of 2006
APPLICATION FOR 2011–12 FUNDING**

Local Educational Agency (LEA): San Dieguito Union High School District		County-District (CD) Code: 37-68346	
Address of LEA: 710 Encinitas Blvd., Encinitas, CA 92024		Check Appropriate Box: <input type="checkbox"/> Sec. 112 - State Institutions <input type="checkbox"/> Sec. 131 - Secondary <input checked="" type="checkbox"/> Sec. 132 - Adult/ROCP	
Name of LEA Superintendent or Chief Administrator: Ken Noah			
Allocation Amount: \$6,442		Board Approval Date: July 14,2011	
Name of Perkins Coordinator: Juan Manuel Zapata Title: CTE/ROP Coordinator		Telephone Number: (760) 753-6241 Extension: 3410 Fax Number: 760-943-3566 E-mail Address: manuel.zapata@sduhsd.net	
Perkins Coordinator's Address (If different from LEA address above):			
Name of LEAs CTE Advisory Committee Chair: Deborah Elliott		E-mail Address or Telephone Number: deborah.elliott@sduhsd.net	

CERTIFICATION: I hereby certify that all state and federal rules and regulations will be observed and that the assurances and certifications related to this program are accepted as the conditions in the operation of this program. The funds associated with this application will support the implementation of our 2008–2012 local Career Technical Education (CTE) Plan and provide a program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This funding will supplement state and local CTE funds and improve, enhance, or expand our CTE programs in the 2011–12 school year. I certify that, to the best of my knowledge, the information contained in this application is correct and complete.

Printed Name of Superintendent or Designee: Ken Noah	Title (If not superintendent):
Signature of Superintendent or Designee:	Date:

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
Reviewed and Recommending Approval:	Date:
Final Approval:	Date:

SECTION I
SIGN-OFF FORM FOR FEDERAL AND STATE ASSURANCES AND CERTIFICATIONS

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006. A signature on this page confirms that the documents listed below are complete and on file in the agency and that the superintendent or an authorized designee has reviewed the documents and agrees to comply with the assurances, certifications, terms, and conditions.

The general assurances and certification are available on the CDE Web site. See page 13 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application* for the specific link to each assurance and certification. The complete text of program specific assurance, certification, terms and conditions can be found on pages 26–32 in the *Request for Application*.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2011–12 Grant Conditions

CERTIFICATION: As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 funding, I have read the assurances, certifications, terms, and conditions associated with this grant and I agree to comply with all requirements as a condition of funding.

Printed Name Juan Manuel Zapata

Title CTE/ROP Coordinator

Signature _____

Date _____

CALIFORNIA DEPARTMENT OF EDUCATION
Secondary, Career, and Adult Learning Division
CDE 100-SP (01/11)

CAREER TECHNICAL EDUCATION APPLICATION
Carl D. Perkins Career and Technical
Education Improvement Act of 2006

SECTION II
SIGN-OFF FORM FOR REPRESENTATIVES OF SPECIAL POPULATIONS

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

This form confirms that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2011–12 Perkins IV application for funds. Each special population category **must** be signed by the LEA's designated administrator or the certificated representative responsible for that program.

Economically Disadvantaged (Title I Coordinator/Administrator)

Printed Name Mike Grove Title Ex. Director Curric/Instr.
Signature _____ Date _____

Limited English Proficiency (English Learner Coordinator/Administrator)

Printed Name Mike Grove Title Ex. Director Curric/Instr.
Signature _____ Date _____

Disabled (Handicapped) (Special Education Coordinator/Administrator)

Printed Name Eric Beam Title Coordinator Especial Ed
Signature _____ Date _____

Single Parent or Single Pregnant Women (Title IX Coordinator/Administrator)

Printed Name Denise Stanley Title Adult School Principal
Signature _____ Date _____

Gender Equity or Nontraditional Training (Title IX Coordinator/Administrator)

Printed Name Rick Schmitt Title Associate Superintendent
Signature _____ Date _____

Displaced Homemaker (Title IX Coordinator/Administrator)

Note: Required only on Section 132 (Adult) applications

Printed Name Denise Stanley Title Adult School Principal
Signature _____ Date _____

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
SECONDARY CORE INDICATORS**

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*.

Secondary (continues on page 5)

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
1S1 Academic Attainment- Reading/ Language Arts	Numerator: Number of 12 th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE). Denominator: Number of 12 th grade CTE concentrators.	<u>67.78%</u>	<u>84.07%</u>	<u>85.39 %</u>	33.40%	30.06%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1S2 Academic Attainment- Mathematics	Numerator: Number of 12 th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE. Denominator: Number of 12 th grade CTE concentrators.	<u>81.18%</u>	<u>81.86%</u>	<u>82.76%</u>	23.0%	20.70%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2S1 Technical Skill Attainment	Numerator: Number of CTE concentrators enrolled in a capstone CTE course who received an “A”, “B”, or “C” grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. Denominator: Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.	<u>57.19%</u>	<u>83.33%</u>	<u>76.27%</u>	58.22%	52.40%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3S1 Secondary School Completion	Numerator: Number of 12 th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities). Denominator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year.	<u>92.50%</u>	<u>99.29%</u>	<u>100%</u>	87.56%	78.80%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
SECONDARY CORE INDICATORS (Continued)**

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
4S1 Student Graduation Rate	Numerator: Number of 12 th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate. Denominator: Number of 12 th grade CTE concentrators.	<u>N/A</u>	<u>99.29%</u>	<u>100%</u>	83.40%	75.06%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5S1 Secondary Placement	Numerator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation. Denominator: Number of 12 th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.	<u>100%</u>	<u>99.29%</u>	<u>95.33%</u>	80.56%	72.50%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6S1 Non-traditional Participation	Numerator: Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields. Denominator: Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.	<u>76.55%</u>	<u>39.20%</u>	<u>38.33%</u>	23.50%	21.15%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6S2 Non-traditional Completion	Numerator: Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an "A", "B", or "C" grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards. Denominator: Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.	<u>76.44%</u>	<u>20.72%</u>	<u>41.23%</u>	18.5%	16.65%
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SECTION III: ASSESSMENT OF CAREER TECHNICAL EDUCATION PROGRAMS
ADULT CORE INDICATORS**

Instructions are on page 19 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application.*

Core Indicator	Definition	LEA Level 2007/08	LEA Level 2008/09	LEA Level 2009/10	State Level 2009/10	90% or more of the State level
1A1 Technical Skill Attainment	Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who passed an end-of-program assessment or earned a competency certificate during the reporting year.	91.13%	74.54%	65.62%	72.5%	65.25%
	Denominator: Number of adult CTE concentrators enrolled in a CTE capstone course who took an end of program assessment or who were eligible to earn a competency certificate in a CTE program.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2A1 Credential, Certificate, or Degree	Numerator: Number of adult CTE concentrators enrolled in a CTE capstone course who earned an industry-recognized credential, certificate, degree, or completed a transfer program.	42.17%	61.57%	40.82%	49.50%	44.55%
	Denominator: Number of adult CTE concentrators who were enrolled in a CTE capstone course.					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4A1 Student Placement	Numerator: Number of adult CTE concentrators who left adult education and enrolled in postsecondary education or advanced training, entered military service, or employment as reported on a survey six months following the program year.	99.00%	99.00%	93.40%	67.50%	60.75%
	Denominator: Number of adult CTE capstone concentrators who left adult education during the reporting year and responded to a follow-up survey.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5A1 Non-traditional Participation	Numerator: Number of adult CTE participants from underrepresented gender groups enrolled in a program sequence that leads to employment in nontraditional fields.	30.28%	26.55%	33.03%	23.50%	21.15%
	Denominator: Number of all adult CTE participants enrolled in a program sequence that leads to the employment in nontraditional fields.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5A2 Non-traditional Completion	Numerator: Number of adult CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in nontraditional fields who passed an end-of-program assessment or earned a competency certificate.	25.29%	19.21%	19.16%	18.50%	16.65%
	Denominator: Number of adult CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields who took an end of program assessment or who were eligible to earn a competency certificate.					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Program Improvement Form

An LEA that does not reach 90 percent of the state-established performance level for any core indicator must submit this form. Instructions are on page 20 of the *Carl D. Perkins Career and Technical Education Improvement Act 2006, 2011–12 Request for Application*.

Perkins Program Monitoring Status (Check One)							
Compliant Agency	<input type="checkbox"/>	Needs Improvement Agency	<input checked="" type="checkbox"/>	Priority Improvement Agency	<input type="checkbox"/>	Monitored Agency	<input type="checkbox"/>
Skip this section	Complete the table below			Action Plan required (skip this section) Download Action Plan from CDE webpage: http://www.cde.ca.gov/ci/ct/pk/forms.asp#Monitoring			

Note: Any issues identified during the 2010–11 Perkins Program Monitoring must be resolved before the application will be approved.

EXAMPLE						
Core Indicator: (not meeting 90% level)	Explanation (Why did the LEA not meet the state-established performance level for this core indicator?): Low numbers of adult students receiving a certificate of completion.			Funding Source to be used to cover expenses:	Amount of funding:	
2A1	Strategy to improve performance level (Describe the strategy that will be used to improve the performance level for this core indicator.): We only have 3 CTE/ROP adult courses in the district. We are conducting an audit to make sure that each course provides certificates and industry recognized certificates to all enrolled students.		Planned activities (Describe the specific activities that will be employed to achieve the improvement strategy.): 1. Meet with adult CTE/ROP teachers to discuss the importance of providing student certificates. 2. Develop a partnership with individuals that come in to test students in order to receive a industry certificate.		Perkins IV	\$800
Core Indicator	Explanation:				Funding source to be used to cover	Amount of funding:

ITEM 17

	Strategy to improve performance level:	Planned activities:	expenses:	
--	---	----------------------------	------------------	--

SECTION IV: PROGRESS REPORT TOWARD IMPLEMENTING THE LOCAL CTE PLAN

The implementation of every LEA's local CTE plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2012, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the 2010–11 school year.

Additionally, the LEA should set measurable CTE outcomes for the 2011–12 school year based on what has been learned and the core indicator data reported in Section III.

LEA personnel must respond to the following prompts or questions:

1. In the 2010–11 application (Section IV, question 4), the LEA identified at least three goals from the local CTE plan on which it would focus during the 2010–11 school year. List these goals and share what progress the LEA has made toward achieving these specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2010–11?

The following district CTE goals were established for the 2010-11 school year:

1. Complete the process in which all CTE programs of study have one or more of the following attributes:
 - A. Community college articulation agreements
 - B. University of California A-G credit
 - C. Industry certification for students completing the program
2. Complete the first phase of the district Health Science and Medical Technology career sequence (Bio Tech Research). Begin phase two of the district Health Science and Medical Technology career sequence planning (Bio Tech Manufacturing).
3. Begin planning for a Professional Culinary Arts Facility at San Dieguito Academy. This was a recommendation from the December 2nd, 2009 district CTE/ROP Advisory meeting. In the future, we would like to open this facility as an evening adult program serving the local hospitality industry sector.

Progress to date:

1. *Presently, eleven CTE/ROP courses have a college articulation with the local community colleges. Last year, only 5 courses had an articulation agreement. In addition, students enrolled in Digital Composition, Welding, Culinary Arts and Ocean Surf-Lifesaving will receive industry certification once they complete the requirements (see attachments). To date, over 25 welding students (15 high school students and 10 adult students) have received welding industry certifications after completing the SDUHSD Welding/Metal Fabrication course sequence.*
 2. *The first phase of the Health Science and Medical Technology career sequence (Bio Tech Research) at San Dieguito Academy is complete and phase two is in the planning stage. SDA offers Healthcare Essentials, Intro to Biotechnology, and Principles of Biotechnology in the Health Science and Medical Technology career sequence. From these classes, a group called Young Leaders in Healthcare, in coordination with Scripps Hospital in Encinitas, meets quarterly so that students get exposure to both the business and scientific side of biotechnology. This is part of our CTE growth in one of our high schools, 132 funds are not used to support the growth of the Health Science and Medical Technology career sequence.*
 3. *The planning for the professional Culinary Arts facility at SDA is complete with the assistance of Perkins funding. The program is in operation with four Culinary Art courses offered during the current school year. The evening section is on hold due to funding short falls.*
2. During the 2010–11 school year, what opportunities were provided to teachers to ensure they were current and up to date with their own technical skills?

Teachers from the Auto Tech course participated in a county-wide professional development on February 10th, 2011. The districts extensive CTE/ ROP advisory workshop on December 7, 2010, provided all Adult/ CTE ROP teachers with contact of industry leaders to update curriculum in the newest aspects of each industry. In addition, SDUHSD provided a half-day in service to all CTE/ROP teachers (including instructors in the adult programs) to integrate curriculum standards. The training was provided by the county CTE/ROP coordinator. Engineering teachers at the San Dieguito Academy and Canyon Crest Academy sites are involved with FIRST robotics mentors from the Engineering community. These mentors advise the teachers on their courses and help with the construction of the robot entries for the FIRST contest. Although Professional Development funds have been drastically cut, our teachers continue to collaborate with industry professionals through their subject matter advisory committees. During the fall of 2011 CTE instructors in the areas of Engineering and Design, Finance and Business and Hospitality and Tourism will be attending the University of California Curriculum Integration (UCCI) Institute. During the UCCI institute, instructors will be able to develop model courses that integrate academic and CTE content for use statewide.

3. What process is used to annually evaluate the effectiveness of the CTE programs? Who is involved in the evaluation?

SDUHSD is in the process of adapting the CTE 11 elements of a High-Quality CTE program Self-Review Tool. This tool will be completed and reviewed during our annual CTE/ROP district advisory meeting. All stakeholders that are present at the evaluation meetings, plus district personnel that represent special populations will participate in the evaluation process. All SDUHSD CTE programs participate in the E-1 and E-2 data collection process. This data is presented to all stakeholders that represent the special populations as well as to the district-wide CTE/ROP advisory members.

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2011–12. Please be specific.

1. *Develop an International Foods course at two district sites and a Food Service/Business Ownership course at one school site.*
2. *Begin phase two of the district Health Science and Medical Technology career sequence (Bio Tech Research) at one school site. Complete curriculum development and facility modifications for implementation in 2011-12 school year.*
3. *Target CTE student leadership skill acquisition through a review of district curriculum, programs of study, and after school programs. Increase CTE student organizations district-wide by adding one student organization yearly until each industry sector is represented.*

SECTION V: SEQUENCE OF COURSES TO BE FUNDED WITH PERKINS IV IN 2011–12

ITEM 17

Instructions are on page 22 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*

Only sequences of courses identified in the LEA's approved Local CTE Plan, added or modified in the previous application, or submitted in Section VII (Local CTE Plan Update) of this application can be supported by Perkins IV funds. List all CTE pathways even if they do not receive Perkins IV funds.

Industry Sector	Career Pathway	School Site Where the Sequence Is Offered	Amount of Perkins Funding Allocated to this Sequence	Page # in Local CTE Plan
Finance and Business	Business and Financial Management	San Dieguito Academy	\$2230	34-35
Manufacturing and Product Development	Welding Technology	San Dieguito Academy	\$2100	40-41
Engineering and Design	Engineering Technology	La Costa Canyon High School	\$1291	30-31

SECTION VI
BUDGET AND EXPENDITURE SCHEDULE
2011-12

Local Educational Agency (LEA): San Dieguito Union High School District

CD Code: 37-6834

Total Allocation: \$6442
Indirect Cost Rate (percent): 6.12%

Select One
 ORIGINAL BUDGET
 END-OF-YEAR CLAIM

Funding Source and Purpose:
 Section 112 State Institutions
 Section 131 Secondary
 Section 132 ROCP and Adult

Object Code and Budget Category		(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	(I) Total
Percentage of grant expenditures allowed		At least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	
1000	Certificated Salaries	\$2,830								\$2,830
2000	Classified Salaries	\$1500								\$1,500
3000	Employee Benefits	\$617								\$617
4000	Books/Supplies	\$1,302								\$1,302
5000	Services/ Operating Expenses									
6000	Capital Outlay									
7000	Indirect Costs							\$193		\$193
	Total	\$6120						\$193		\$6,442

Instructions are on page 23 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011-12 Request for Application*. An Excel version of this form is available on the Perkins website at; www.cde.ca.gov/ci/ct/pk/forms.

ITEM 17

SECTION VI: Budget Narrative

Instructions are on page 24 of the *Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 Request for Application*. See Appendix D, Sample Perkins IV Budget Narrative, to see the level of detail required in the budget narrative.

OBJECT #	EXPENDITURE DESCRIPTION	AMOUNT
1000	Certificated Salaries	
	Instructional Aide in Adult Computer Applications Program	\$2,000
	Cost of Welding Certification for 25 Adult students	\$830
	Subtotal for 1000 category	\$2,830.00
2000	Classified Salaries	
	Two instructional aides in adult Welding/Metal Fabrication program	\$1,500
	Subtotal for 2000 category	\$1,500
3000	Benefits	
	▪ Certificated allocation:	\$400
	▪ Classified allocation:	\$217
	Subtotal for 3000 category	\$617
4000	Books and Supplies:	
	Supplies for programs targeted to improve core indicators such as Welding Technology, Computer Aided Drafting and Computer Applications	\$1,302
	Subtotal for 4000 category	\$1,302
5000	Services and Other Operating Expenditures:	
	Subtotal for 5000 category	
6000	Capital Outlay (list items below)	
	Subtotal for 6000 category	
7000	Indirect Rate @ LEA Percentage (minus capital outlay)	\$193
	GRAND TOTAL	\$6,442.00

SECTION VII: LOCAL CTE PLAN UPDATE

ITEM 17

Applicants may update their local CTE plans annually, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

If Perkins IV funds will be used to support any new industry sectors or courses not included in the original Local CTE Plan, or submitted with the 2010–11 application and approved by the CDE, a new sequence of courses worksheet must be completed. Go to the CDE Perkins Forms and Files Web page at <http://www.cde.ca.gov/ci/ct/pk/forms.asp> and download the Sequence of Courses Worksheet from the Local CTE Plan Forms.

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 5, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTIONS
ESTABLISHING SPECIAL TAXES FOR
2011-2012 FISCAL YEAR

EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within CFD 94-2, CFD 94-3, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances were adopted pursuant to the Rate and Method of Apportionment of Special Taxes approved in the elections. The Rate and Method of Apportionment of Special Taxes also require the Board to determine the amount for the alternate prepayment to be collected each year. The Lee Saylor Material/Cost of Construction Index can increase this rate for all CFD's except for CFD 99-2 and CFD 99-3 for which the Engineering News-Record Building Cost Index is used.

The 2011-2012 prepayment amounts have been established as follows:

- CFD 94-2 - \$4,955.00 for a single family home and \$1,350.00 for a multi-family home.
- CFD 94-3 - \$8,839.85 for a single family home and \$2,408.44 for a multi-family home.
- CFD 95-2 - \$8,539.36 for a single family home and \$2,326.57 for a multi-family home.
- CFD 99-1 - \$8,793.45 for a single family home and \$2,375.15 for a multi-family home.

ITEM 18

- CFD 99-2 – One-Time Special Tax of \$1.07 per square foot of assessable space for residential homes and \$.24 per square foot of assessable space for commercial buildings located in the Encinitas School District and \$.14 per square foot of assessable space for commercial buildings located in the Rancho Santa Fe School District.
- CFD 99-3 – One-Time Special Tax of \$1.07 per square foot of assessable space for residential homes and \$.24 per square foot of assessable space for commercial buildings.
- CFD 03-1 - \$10,429.06 for a Tax Class A single family home, \$2,817.79 for a Tax Class A multi-family home, \$8,793.45 for a Tax Class B single family home, and \$2,375.15 for a Tax Class B multi-family home.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

FUNDING SOURCE:

N/A

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 94-2
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on September 22, 1994 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District 94-2 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 94-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on November 3, 1994, an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on December 5, 1994, the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-2" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$4,955.00 as the Alternate Prepayment Tax for Single-Family units and \$1,350.00 for Multi-Family units with respect to Developed Property for the 2011-12 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 94-3
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 94-3 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 94-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,839.85 as the Alternate Prepayment Tax for Single-Family units and \$2,408.44 for Multi-Family units with respect to Developed Property for the 2011-12 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 95-2
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 95-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 95-2 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 95-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 95-2” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,539.36 as the Alternate Prepayment Tax for Single-Family units and \$2,326.57 for Multi-Family units with respect to Developed Property for the 2011-12 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-1
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-1 of the San Dieguito Union High School District Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 with Proposed Community Facilities District No. 99-1 and Calling an Election” (the “Resolution), which established Community Facilities District No. 99-1 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, on August 19, 1999 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District No. 99-1 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on September 16, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on September 16, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-1” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,793.45 as the Alternate Prepayment Tax for Single-Family units and \$2,375.15 for multi-Family units with respect to Developed Property for the 2011-12 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-2
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) and Calling an Election” (The “Resolution”), which established Community Facilities District No. 99-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on May 11, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on May 20, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe)” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor’s Parcel of Residential Property, the owner of such

property may elect to exempt his property from the Annual Special Tax by paying the One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to the Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$1.07 per square foot of assessable space for parcels of residential property and \$0.14 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Rancho Santa Fe USD, or \$0.24 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Encinitas USD as the One-Time Special Tax for the 2011-12 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-3
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on October 7, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-3 and Calling an Election” (the “Resolution”), which establishes Community Facilities District No. 99-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on October 12, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on November 4, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor’s Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the

One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel of Residential Property shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$1.07 per square foot of Assessable Space for Assessor's Parcels of Residential Property, or \$0.24 per square foot of Chargeable Covered and Enclosed Space for Assessor's Parcels of Commercial Property as the One-Time Special Tax for the 2011-12 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 03-1
FOR PREPAYMENTS FOR THE 2011-12 FISCAL YEAR**

WHEREAS, on May 1, 2003 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 03-1 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$75,000,000 within Proposed Community Facilities District 03-1 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 03-1 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$75,000,000 and called an election;

WHEREAS, on May 13, 2003, an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$75,000,000 and establishing an appropriations limit;

WHEREAS, on May 15, 2003, the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 03-1" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$10,429.06 as the Alternate Prepayment Tax for Tax Class A Single-Family units, \$2,817.79 for Tax Class A Multi-Family units, \$8,793.45 for Tax Class B Single-Family units, and \$2,375.15 for Tax Class B Multi-Family units with respect to Developed Property for the 2011-12 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VI of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2011-12 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 14th day of July, 2011.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 5, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: **ADOPTION OF RESOLUTIONS LEVYING
SPECIAL TAXES FOR 2011-2012 FISCAL
YEAR**

EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within Community Facilities District (CFD) 94-1, CFD 94-2, CFD 94-3, CFD 95-1, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method established. The tax will appear on each property owner's tax bill and is to be collected by the County Assessor's Office, per arrangement.

The rate of development increased within the CFDs to 3.1% compared to the prior year's growth rate of 2.2%. The development of 218 single family homes within the CFDs in 2010-2011 will increase the annual levy of special taxes by \$192,850.00 from \$6,183,307.50 to \$6,376,157.50 for 2011-2012. The three most active community facilities districts continue to be:

CFD 94-2 La Costa Oaks 82 units, \$65,600.00,
CFD 95-1 Crosby Estates 50 units, \$44,460.00, and
CFD 03-1 Pacific Highlands Ranch 75 units, \$76,050.00.

ITEM 19

The detail parcel information, Attachment A, to the attached resolutions is available for inspection in the Planning and Financial Management Department and will be filed as part of the minutes of this meeting.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

FUNDING SOURCE:

Community Facilities Districts 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1

Enclosure: June 30, 2011 Special Tax Fund by CFD Summary, 2011/2012 Special Tax Summary

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 94-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 94-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-1, has reviewed the financial affairs of CFD 94-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-1, and in the amounts and on property within CFD 94-1 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 94-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-2, has reviewed the financial affairs of CFD 94-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-2, and in the amounts and on property within CFD 94-2 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 94-3 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-3, has reviewed the financial affairs of CFD 94-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-3, and in the amounts and on property within CFD 94-3 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-3

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 95-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-1, has reviewed the financial affairs of CFD 95-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-1, and in the amounts and on property within CFD 95-1 for Fiscal Year 2010-11 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 95-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 95-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-2, has reviewed the financial affairs of CFD 95-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-2, and in the amounts and on property within CFD 95-2 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 95-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 99-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-1, has reviewed the financial affairs of CFD 99-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-1, and in the amounts and on property within CFD 99-1 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 99-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-2, has reviewed the financial affairs of CFD 99-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-2, and in the amounts and on property within CFD 99-2 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 99-3 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-3, has reviewed the financial affairs of CFD 99-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-3, and in the amounts and on property within CFD 99-3 for Fiscal Year 2011-12 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-3

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2011-12 FOR
COMMUNITY FACILITIES DISTRICT 03-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 03-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 03-1, has reviewed the financial affairs of CFD 03-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 03-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 03-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 03-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 03-1, and in the amounts and on property within CFD 03-1 for Fiscal Year 2010-11 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 14th DAY OF July, 2011.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 03-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2011-12
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Barbara Groth, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 14th day of July, 2011, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
2010-11 Special Tax Fund Ending 6-30-11**

ITEM 19

2006 Revenue Bonds										
	94-1	94-2	94-3	95-1	95-2	99-1	99-2	99-3	03-1	Total All CFDs
DEPOSITS:										
Oct-10	0.00	0.00	0.00	427.50	400.00	\$0.00	\$0.00	\$0.00	\$1,014.00	1,841.50
Nov-10	400.00	80,800.00	19,598.00	101,317.50	12,727.00	\$17,191.50	\$1,425.00	\$4,845.00	\$47,151.00	285,455.00
Dec-10	400.00	249,600.00	71,483.00	248,791.50	37,635.00	49,037.25	3,705.00	8,265.00	124,215.00	783,131.75
Jan-11	2,400.00	631,000.00	184,386.00	807,588.00	107,198.00	110,415.00	7,410.00	23,655.00	284,727.00	2,158,779.00
Feb-11	400.00	37,000.00	8,508.00	39,330.00	5,236.00	5,592.00	285.00	2,280.00	18,759.00	117,390.00
Mar-11	400.00	71,000.00	20,544.00	75,667.50	13,781.00	15,759.00	1,425.00	3,135.00	35,997.00	237,708.50
Apr-11	400.00	172,200.00	46,285.00	129,960.00	26,726.00	31,059.75	855.00	3,990.00	70,473.00	481,948.75
May-11	2,000.00	537,200.00	166,244.00	700,285.50	94,434.00	101,137.50	7,125.00	22,800.00	246,702.00	1,877,928.00
Jun-11	0.00	34,200.00	6,108.00	40,185.00	5,927.00	3,916.50	0.00	1,710.00	12,168.00	104,214.50
Jul-11										0.00
Total Deposits - Co Assessor/10/11	\$6,000.00	\$1,813,000.00	\$523,156.00	\$2,143,552.50	\$304,064.00	\$334,108.50	\$22,230.00	\$70,680.00	\$841,206.00	\$6,057,997.00
<i>Tax Rev Target/Co. Assessor</i>	<i>\$6,400.00</i>	<i>\$1,847,200.00</i>	<i>\$536,246.00</i>	<i>\$2,180,745.00</i>	<i>315,482.00</i>	<i>\$340,624.50</i>	<i>\$24,510.00</i>	<i>\$74,670.00</i>	<i>\$857,430.00</i>	<i>\$6,183,307.50</i>
Handbill Deposits received	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Tax Revenue Target/Handbills</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Total Tax Revenues 10/11	\$6,400.00	\$1,847,200.00	\$536,246.00	\$2,180,745.00	\$315,482.00	\$340,624.50	\$24,510.00	\$74,670.00	\$857,430.00	\$6,183,307.50
<i>% Allocation of all CFDs</i>	<i>0.1035%</i>	<i>29.8740%</i>	<i>8.6725%</i>	<i>35.2683%</i>	<i>5.1022%</i>	<i>5.5088%</i>	<i>0.3964%</i>	<i>1.2076%</i>	<i>13.8669%</i>	<i>100.0000%</i>
<i>10/11 Receivables</i>	<i>(\$400.00)</i>	<i>(\$34,200.00)</i>	<i>(\$13,090.00)</i>	<i>(\$37,192.50)</i>	<i>(11,418.00)</i>	<i>(\$6,516.00)</i>	<i>(\$2,280.00)</i>	<i>(\$3,990.00)</i>	<i>(\$16,224.00)</i>	<i>(\$125,310.50)</i>
Prepayment of Special Tax 10-11	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Delinquent taxes - principal	\$2,000.00	\$66,400.00	\$20,908.00	\$52,155.00	8,036.00	\$13,240.50	\$855.00	\$5,415.00	\$20,280.00	\$189,289.50
Delinquent taxes - interest	\$865.92	\$14,779.35	\$5,306.80	\$11,229.13	1,009.14	\$4,165.29	\$142.48	\$1,858.00	\$5,107.47	\$44,463.58
Delinquent adjustments	\$40.00	\$6,780.00	\$1,988.90	\$7,524.00	1,418.10	\$965.84	\$114.00	\$484.50	\$1,774.50	\$21,089.94
Accrued Interest/Assessor	\$3.32	\$765.12	\$224.02	\$890.69	131.06	\$140.49	\$10.30	\$32.46	\$350.65	\$2,548.11
Interest/Spec Tax Fund Account	\$6.28	\$1,812.16	\$526.08	\$2,139.38	\$309.50	\$334.16	\$24.05	\$73.25	\$841.17	\$6,066.03
Total Credits	\$8,915.52	\$1,903,536.63	\$552,109.80	\$2,217,490.70	\$314,967.80	\$352,954.78	\$23,375.83	\$78,543.21	\$869,559.79	\$6,321,454.06
EXPENDITURES										
<i>Debt Service Payments: (Net)</i>										
06 Bond Debt Service Payment to US Bank	\$2,065.14	\$596,051.59	\$173,035.02	\$703,679.36	101,799.24	\$109,912.18	\$7,908.85	\$24,094.40	\$276,674.16	\$1,995,219.93
Assessor Fees	\$0.80	\$254.10	\$87.70	\$221.30	41.90	\$56.00	\$4.30	\$13.10	\$83.20	\$762.40
Total Expenditures for all CFDs	2,065.94	596,305.69	173,122.72	703,900.66	101,841.14	109,968.18	7,913.15	24,107.50	276,757.36	1,995,982.33
Special Tax Fund Account Balance	6,849.58	1,307,230.95	378,987.08	1,513,590.04	213,126.66	242,986.61	15,462.68	54,435.72	592,802.42	4,325,471.73

ITEM 19

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICTS
2011/2012 EXECUTIVE SUMMARY**

DISTRICT	PARCELS LEVIED	PROJECTED LEVY APPLIED AT COUNTY	LEVY AMOUNT HANDBILLED	TOTAL PROJECTED LEVY AMOUNT
CFD No. 94-1	8	\$6,400.00	\$0.00	\$6,400.00
CFD No. 94-2	2,623	1,912,800.00	0.00	1,912,800.00
CFD No. 94-3	877	536,246.00	0.00	536,246.00
CFD No. 95-1	2,245	2,225,205.00	0.00	2,225,205.00
CFD No. 95-2	420	321,082.00	0.00	321,082.00
CFD No. 99-1	560	340,624.50	0.00	340,624.50
CFD No. 99-2	44	25,080.00	0.00	25,080.00
CFD No. 99-3	132	75,240.00	0.00	75,240.00
CFD No. 03-1	884	933,480.00	0.00	933,480.00
Total	7,793	\$6,376,157.50	\$0.00	\$6,376,157.50

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Frederick Labib-Wood
Director of Classified Personnel

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Introduction and adoption of Board
Policy 4216.3-21.9 "*Nutrition Services
Assistant – Floater*"

EXECUTIVE SUMMARY

Proposed Board Policy 4216.3-21.9 Nutrition Services Assistant-Floater is presented for information and adoption.

The Nutrition Services Department prepares and serves lunches at all schools in the District and offers meals under the National Breakfast Program as appropriate. To accomplish this important educational support function, the department employs a staff of fifty-four.

The Nutrition Services Department has identified the need to establish an additional resource to be available for daily assignment at any site in the district that temporarily requires reliable and knowledgeable assistance in production and serving of meals either because of absences or because of a surge in demand for production activities. The solution developed to address this issue is the recommendation to establish the classification Nutrition Services Assistant-Floater.

At its regular meeting on June 28, 2011, the Personnel Commission reviewed and approved the new classification and salary allocation at SR 26 on the classified bargaining unit salary schedule.

RECOMMENDATION:

It is recommended that the Board review and adopt new policy #4216.3-21.9, "*Nutrition Services Assistant-Floater*", as presented.

FUNDING SOURCE:

Nutrition Services Fund.

Attachment

CLASSIFIED PERSONNEL

ITEM 20
4216.3-21.9

NUTRITION SERVICES ASSISTANT-FLOATER

OVERALL JOB PURPOSE STATEMENT

Under the supervision of an assigned supervisor, the job of Nutrition Services Assistant-Floater is done for the purposes of performing routine tasks in the assembly, serving, and sale of food in a high school or middle school kitchen or food service area.

DISTINGUISHING CHARACTERISTICS

Positions in the nutritional services series prepare, assemble, transport and serve food in compliance with current health standards for meeting mandated nutritional standards and meeting projected meal requirements with a minimum of waste. They verify quantities and specifications of orders, prepare documentation of items prepared and sold and provide information and direction to customers about the type and cost of meals.

The Nutritional Services Assistant-Floater class performs routine duties such as setup, serving, cleaning and basic food assembly and operating a point of sale terminal, and is sent to different sites to fill in during an absence or when that site has a surge in daily production or a special project. This class differs from the Nutritional Services Assistant II which is a more experienced level in the series, performing responsible and complex food service duties such as coordinating and overseeing assigned areas, assisting in record-keeping and occasionally assisting or substituting for a supervisor as necessary at a satellite facility.

ESSENTIAL JOB FUNCTIONS:

- As assigned, performs Nutrition Services Assistant I duties at various sites to fill in for absent Nutrition Service Assistant I's or to provide extra nutrition services support assistance as needed and directed.
- Cleans utensils, equipment and the storage, food preparation and serving areas for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Estimates food preparation amounts for the purpose of meeting projected meal requirements and minimizing waste.
- Sets-up work and food serving areas for the purpose of meeting standards for efficient and effective food assembly and serving of food items, ensuring adequate quantity and quality of items to be served at scheduled meal times.
- Responds to inquiries of students, staff and the public for the purpose of providing information and/or direction regarding the type and/or cost of meals, marketing items to increase sales and to present a pleasant atmosphere for eating.
- Inspects one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders and/or complying with mandated health requirements.
- Operates a point of sale terminal in accordance with established procedures (e.g. setup, maintenance, etc.) for the purpose of selling food items and accounting for monies received from, and change made for, customers.
- Assembles and serves food and beverage items for the purpose of meeting mandated nutritional requirements and projected meal requirements and/or requests of students and school personnel.

CLASSIFIED PERSONNEL

ITEM 20
4216.3-21.9

- Stores unused food items in accordance with health and sanitation standards for the purpose of maintaining items for future use.
- Maintains equipment in the storage, food preparation and serving areas (e.g. cleans, stores, organizes, etc.) for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Stocks food, condiments, beverages and supplies for the purpose of maintaining adequate quantities and security of items.
- Attends meetings (e.g. in-service training, etc.) for the purpose of receiving and/or conveying information.

OTHER FUNCTIONS

- Performs other related duties as assigned.

JOB REQUIREMENTS – QUALIFICATIONS

SKILLS, KNOWLEDGE AND ABILITIES:

SKILLS Perform multiple, non-technical tasks. Adhere to safety practices. Operate equipment used in quantity food production. Prepare and maintaining accurate records.

KNOWLEDGE is required to perform basic math; understand written procedures; write routine documents; speak clearly; and understand complex, multi-step written and oral instructions; health standards and hazards related to cooking and storing food; quantity cooking and safety practices and procedures; use and apply standard kitchen equipment, utensils and measurements.

ABILITY to schedule activities; collate data; work with a diversity of individuals and/or groups; work with specific, job-related data; utilize a variety of job-related equipment; assemble, serve and sell a variety of food items in large quantities in a sanitary kitchen and/or food service area; operate a point of sale terminal and compute daily cash totals; make change and arithmetic calculations quickly and accurately; communicate effectively both orally and in writing and post simple records; work effectively under time restrictions; understand and follow oral and written directions; interpret and apply rules, regulations, policies and procedures; establish and maintain cooperative and effective working relationships with others; meet deadlines and schedules; travel between district sites in a timely manner and as assigned.

PROBLEM SOLVING Flexibility

Following prescribed guidelines when working with data and with equipment. In working with others, some problem solving may be required to identify issues and select action plans.

FLEXIBILITY

Work with others in a variety of circumstances. Work with data utilizing specific, defined processes. Operate equipment using standardized methods. Adapt to work assignments at a variety of sites and kitchens. Travel directly from home to different district sites as directed, and travel during the work day to different District sites as assigned

CLASSIFIED PERSONNEL

ITEM 20
4216.3-21.9

RESPONSIBILITY

Responsibilities include: working under direct supervision using standardized routines and operating within a defined budget. There is a continual opportunity to have some impact on the Organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job's functions requires the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 20% walking and 70% standing. This job requires the ability to lift objects weighing up to 50 lbs. The job is performed under some temperature extremes and some hazardous conditions including operating a personal vehicle to travel between sites within the District as directed.

EXPERIENCE

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

EDUCATION

High School diploma or equivalent.

REQUIRED TESTING

Pre-employment proficiency test.

LICENSES AND CERTIFICATES

State of California Food Handler's Certificate. The job requires traveling from site to site as part of the work day, therefore incumbent must possess and maintain a current, valid Class C driver's license issued by the State of California Department of Motor Vehicles.

CONTINUING EDUCATION/TRAINING

None Specified.

CLEARANCES

Criminal Justice Fingerprint/Background Clearance; TB Clearance every 4 years; pre-employment physical exam including drug screen.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Frederick Labib-Wood
Director of Classified Personnel

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF REVISIONS TO BOARD
POLICY #4216.3-05.4, "*DIRECTOR OF
NUTRITION SERVICES*" JOB
DESCRIPTION

EXECUTIVE SUMMARY

Revisions to Board Policy #4216.3-05.4, "*Director of Nutrition Services*" job description are presented for information and adoption.

During the recruitment to hire a replacement Director of Nutrition Services, a review of the class description identified the need to incorporate several minor changes which are reflected in the attached revised policy.

These revisions were reviewed and approved by the District's Personnel Commission, which also determined that the changes do not alter or affect the existing salary relationships among the classified management positions.

RECOMMENDATION:

It is recommended that the Board adopt the revisions to Board Policy #4216.3-05.4, "*Director of Nutrition Services*" Job Description, as shown in the attached supplement.

FUNDING SOURCE:

Nutrition Services Fund

Attachment

CLASSIFIED PERSONNEL

ITEM 21
4216.3-05.4

DIRECTOR OF NUTRITION SERVICES

OVERALL JOB PURPOSE STATEMENT

Under the direction of the Executive Director of ~~Operations-Business Services~~, the job of Director of Nutrition Services is done for the purpose/s of ensuring that departmental work goals are met and that all services are provided in an efficient and effective manner; ensuring that staff utilizes appropriate procedures and safe practices; complying with State and Federal program mandates and health requirements; and ensuring optimal utilization of personnel and other resources.

DISTINGUISHING CHARACTERISTICS:

This job is distinguished from similar jobs by the following characteristics: The position plans, organizes, and directs a district-wide program to meet student nutrition needs through a staff of supervisors and nutrition assistants.

ESSENTIAL JOB FUNCTIONS:

- Develops budgets and estimates for the purpose of addressing funding requirements to sustain a nutrition service program in accordance with State and Federal program mandates and health requirements.
- Develops long and short range plans/programs (e.g. menu plans, child nutrition and health education, programs, staff development, etc.) for the purpose of ensuring that the district's resources are effectively utilized.
- Prepares various documents (e.g., budgets, requisitions, child nutrition guidelines, various reports, etc.) for the purpose of providing necessary information to State/Federal agencies and appropriate district personnel and/or developing contract specifications.
- Presents various programs (e.g., safety, child nutrition and health programs) for the purpose of informing staff of appropriate procedures and safe practices.
- Attends various meetings (e.g., job training, health/nutrition, safety classes) for the purpose of addressing program needs, liability concerns and providing and/or receiving information.
- Evaluates personnel for the purpose of ensuring that standards are achieved and performance is maximized.
- Researches new products, laws, regulations, etc. for the purpose of recommending purchases, contracts and maintaining department-wide services.
- Performs a variety of personnel functions (e.g., interviewing, hiring, evaluating, training, staffing, scheduling, motivating, supervising) for the purpose of providing an efficient departmental operation throughout the district.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

CLASSIFIED PERSONNELITEM 21
4216.3-05.4**Job Requirements – Qualifications****Skills, Knowledge and Abilities:**

SKILLS are required to perform multiple, highly complex, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include the ability to administer personnel policies and practices; apply pertinent codes, policies, regulations and/or laws including those of State and Federal occupational health and safety; communicate with persons of varied cultural and educational backgrounds; ~~operate equipment including~~ utilizing pertinent software applications; perform standard ~~bookkeeping/~~accounting procedures; plan and manage projects; prepare and maintain accurate records; prepare budget and financial plans, program staffing projections, and dietary recommendations.

KNOWLEDGE is required to: ~~perform algebra and/or geometry,~~ review and interpret highly technical information, write technical materials; ~~and/or~~ speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes **principles and practices of safe food handling/preparation and food service management and supervisions; laws, policies and procedures pertinent to public school nutrition programs and requirements; direction and management through subordinate supervisors of a school food service operation with multiple kitchens and satellite serving areas; marketing techniques to maintain self-sustaining operations based on customer participation and preference trends; interpersonal relations to represent the program to parent and student groups.** ~~performing higher levels of math such as advanced algebra, calculus and/or statistics; to read scientific and technical journals, write manuals, and speak persuasively in relation to concepts and theories; to analyze situations to define issues and draw conclusions~~

ABILITY is required to schedule a number of activities, meetings, and events; routinely gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; to work with data of widely varied types and/or purposes; and to utilize a variety of job-related equipment. In working with others, independent problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines, and problem solving with equipment is significant. Specific abilities required to satisfactorily perform the functions of the job include adhering to safety practices; being attentive to details; meeting deadlines and schedules; and working under time constraints.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and methods; managing a department; and supervising the use of funds. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 70% sitting, 15% walking, and

CLASSIFIED PERSONNEL

ITEM 21
4216.3-05.4

15% standing. The job is performed under minimal temperature variations and a generally hazard-free environment.

Experience

Job related experience within the specialized field (e.g. quantity food production and service, health menu planning, food service marketing) with increasing levels of responsibility is required.

Education

Bachelors degree in job related area such as business administration, hospitality, food service, and health/nutrition.

Required Testing

Pre-employment Proficiency Test.

Certificates

Valid driver's license, evidence of insurability,
~~Valid, e~~Current certification as a Registered Dietitian preferred but not required
~~and a Food Service Training Certificate.~~

Continuing Education/Training

Food Service Manager's Training Certificate.

Clearances

Criminal Justice Fingerprint/Background Clearance and
Tuberculosis Clearance.

FLSA Status: Exempt

Salary Range: Management

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Bruce Cochrane,
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL
#5113.1, (BP & AR), "TRUANCY"

EXECUTIVE SUMMARY

These mandated revisions address recent changes in legislation (SB 1317 and AB 1610) and the definition of the term "chronic truant". Revisions to these policies are provided to the school district by the California School Boards Association's Board Policy Maintenance services, in order to be in compliance with current federal and/or state law.

RECOMMENDATION:

These policies are being presented for a first read and will be resubmitted for board action on August 18, 2011.

FUNDING SOURCE:

Not applicable.

STUDENTS

CHRONIC ABSENCE AND TRUANCY

The Governing Board believes that excessive student absenteeism and tardiness, whether caused by excused or unexcused absences, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

~~The To improve student attendance, the Superintendent or designee shall establish a system to accurately track and monitor student attendance, including methods implement positive steps to identify students classified as chronic absentees the reasons for a student's unexcused absences and truants, as defined in law and administrative regulation.~~

To encourage school attendance, the Superintendent or designee shall develop ~~to help resolve the problems caused by truancy. Such~~ strategies that shall focus on prevention and early intervention of attendance problems. Preventive strategies may include efforts to provide a safe and positive school environment, relevant and engaging learning experiences, and school activities that help develop students' feelings of connectedness with the schools. The Superintendent or designee also may provide incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

The Superintendent or designee shall work with students and parents/guardians to identify factors contributing to chronic absence and truancy. Based on this needs assessment, he/she shall collaborate with community agencies, including, ~~and may include,~~ but not be limited to, child welfare services, law enforcement, courts, and/or public health care agencies, to ensure that alternative educational programs and nutrition, health care, and other support services are available for students and families and to intervene as necessary when students have serious attendance problems. ~~communication with parents/guardians and the use of student study teams.~~

~~As required by law, In addition, the Superintendent or designee shall cooperate with other agencies within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs.~~

~~Habitually~~ truant students shall ~~may~~ be referred to a school attendance review board, (SARB), a truancy mediation program operated by the county's district attorney or probation officer, and/or a juvenile court. ~~in accordance with law.~~

The Superintendent or designee shall regularly analyze data on student absence to identify patterns of absence districtwide and by school, grade level, and student population. Such data shall be used to identify common barriers to attendance, prioritize resources for intervention, and monitor progress over time. The Superintendent or designee shall periodically report this information to the Board for purposes of evaluating the effectiveness of strategies implemented to reduce chronic absence and truancy and making changes as needed. As appropriate, the Superintendent or designee also shall provide this information to key school staff and community agency partners to engage them in program evaluation and improvement.

SCHOOL ATTENDANCE REVIEW BOARD

The district's SARB shall operate in accordance with Education Code 48320-48325 and procedures established by the Superintendent or designee.

STUDENTS

~~For purposes of California's welfare system (calWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.~~

LEGAL REFERENCES

EDUCATION CODE

1740	Employment of Personnel to Supervise Attendance (County Superintendent)
37223	Weekend Classes
41601	Reports of Average Daily Attendance
46000	Records (Attendance)
46010 - 46014	Absences
46110 - 46119	Attendance in Kindergarten and Elementary Schools
46140 - 46147	Attendance in Junior High and High Schools
48200 - 48208	Children Ages 6-18 (compulsory full-time attendance)
48240 - 48246	Supervisors of Attendance
48260 - 48273	Truants
48290 - 48296	Failure to Comply; Complaints Against Parents
48320 - 48325 48324	School Attendance Review Boards
48340 - 48341	Improvement of Student Attendance
48400-48403	Compulsory continuation education
49067	Unexcused Absences as Cause of Failing Grade
60901	Chronic absence

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act

PENAL CODE

270.1 Chronic truancy; parent/guardian misdemeanor

272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy

830.1 Peace officers

VEHICLE CODE

13202.7 Driving Privileges, Minors; Suspension or Delay for Habitual Truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually Truant Minors

11253.5 Compulsory School Attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of Absence

420 – 421 Record of Verification of Absence Due to Illness and Other Causes

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Attendance Review Board Handbook, 2009

STUDENTS

ITEM 22
5113.1

School Attendance Improvement Handbook, 2000

WEB SITES

CSBA: <http://www.csba.org>

Attendance Counts: <http://www.attendancecounts.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

~~ATTORNEY GENERAL OPINIONS~~

~~66 Ops. Cal. Atty. Gen. 245, 249 (1983)~~

STUDENTS

5113.1 / AR-1

CHRONIC ABSENCE AND TRUANCY

DEFINITIONS

Chronic absentee means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.

~~Truant means a student who is An attendance supervisor or designee, peace officer, or school administrator or designee may arrest or assume temporary custody, during school hours, of any minor student found away from his/her home who is absent from school without a valid excuse. Any person so arresting or assuming temporary custody shall deliver the student and make reports in accordance with Education Code 48265 and 48266. (Education Code 48264)~~

~~Upon receiving a complaint from any person that a parent/guardian has violated the state compulsory education laws contained in Education Code 48200-48341, the Governing Board or District attendance supervisor shall make a full and impartial investigation of all charges. If it appears upon investigation that the parent/guardian has violated these laws, the Superintendent or designee shall refer such parent/guardian to the school attendance review board. (Education Codes 48290, 48291, 48292)~~

STRATEGIES FOR ADDRESSING TRUANCY

~~1. Students shall be classified as truant if absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. Such students shall be reported to the Superintendent or designee. (Education Code 48260)~~

Habitual truant means ~~The parent/guardian of~~ a student who has been reported classified as a truant three or more times within the same school year, provided shall be notified of the following: ~~(Education Code 48260.5)~~

~~a. The student is truant.~~

~~b. The parent/guardian is obligated to compel the district has made a conscientious student to attend school.~~

~~c. The parent/guardian who fails to meet this obligation may be guilty of an infraction of the law and subject to prosecution pursuant to Education Code 48290-48296.~~

~~d. Alternative educational programs are available in the District.~~

~~e. The parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the student's truancy.~~

~~f. The student may be subject to arrest by a probation officer, a peace officer, a school administrator, an attendance supervisor or his/her designee under Education Code 48264 if found away from home and absent from school without a valid excuse.~~

~~g. The student may be subject to suspension, restriction or delay of his/her driving privilege pursuant to Vehicle Code 13202.7.~~

~~h. It may be recommended that the parent/guardian accompany the student to school and attend classes with the student for one day.~~

STUDENTS

5113.1 / AR-1

~~Upon his/her first truancy, a student may be given a written warning. A record of this warning may be kept at school for not less than two years or until the student graduates or transfers from the school. If the student transfers, the record may be forwarded to the new school. (Education Code 48264.5)~~

~~In addition, an appropriate District staff member shall make every effort to hold at least one conference with the student and his/her parent/guardian. and may discuss resources available for achieving regular school attendance.~~

~~Upon his/her third truancy within the same school year, a student shall be classified as a habitual truant. (Education Code 48262, 48264.5)~~

~~2.~~

~~Chronic truant means a student who has been absent from school without a valid excuse for 10 percent attendance, or more of the school days in one school year, from the date of enrollment to the current date, provided the district has met the requirements of , and required to attend, a school attendance review board. (Education Code 48260-48263 and 48291. (Education Code 48263.6), 48264.5)~~

ATTENDANCE SUPERVISOR(S)

~~The Upon making a referral to a school attendance review board or the probation department, the Superintendent or designee shall appoint or contract with a supervisor of attendance provide the student and assistant supervisors as necessary to supervise the attendance of district students. Such supervisors shall perform duties related to compulsory full-time education, truancy, compulsory continuation education, work permits, and any additional duties prescribed by the Superintendent. (Education Code 48240, 48243, 48244)~~

ADDRESSING CHRONIC ABSENCE

~~When a student is identified as a chronic absentee, the attendance supervisor shall communicate with the student and his/her parent/guardian to determine the reason(s) for the excessive absences, ensure, in writing, the name and address of the school attendance review board or probation department and the reason for the referral. This notice shall indicate that the student and parent/guardian are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student's school attendance.~~

~~The student may be referred to a student success team or school-site shall be required, along with the District staff person making the referral, to meet with the school attendance review team to assist in evaluating the student's needs and identifying strategies and programs that may assist him/her. board or probation officer to consider a proper disposition of the referral. (Education code 48263)~~

~~A student who is struggling academically may be offered tutoring or other supplemental instruction, extended learning opportunities, and/or alternative educational options as appropriate.~~

~~Whenever chronic absenteeism is linked to a nonschool condition, the attendance supervisor may recommend community resources and/or collaborate with community agencies and organizations to address the needs of the student and his/her family.~~

STUDENTS

5113.1 / AR-1

RECORDS

~~The~~ If the student does not successfully complete the truancy mediation program or other similar program, he/she shall be subject to Item #3 below. *(Education Code 48264.5)*

3. ~~If the~~ Superintendent or designee shall maintain accurate attendance records for students identified as habitual or chronic truants. ~~The~~ determines that available community services cannot resolve the problem of the truant or insubordinate student or if the student and/or student's parents/guardians have failed to respond to the directives of the District or to services provided, the Superintendent or designee also may so notify the county district attorney and/or the probation officer. Upon his/her fourth truancy within the same school year, the student shall document all contacts with a student and his/her parent/guardian regarding the student's attendance, including a summary of all conversations and a record ~~be within the jurisdiction of~~ all intervention efforts. ~~the juvenile court.~~ *(Education Code 48264.5; Welfare and Institutions Code 601)*

~~If a student has been judged by the county juvenile court to be a habitual truant, the Superintendent or designee shall inform the juvenile court and the student's probation or parole officer whenever that student is truant one or more days or tardy on one or more days without a valid excuse in the same or succeeding school year, or is habitually insubordinate or disorderly at school. The juvenile court and probation or parole officer shall be so notified within 10 days of the violation. (Education Code 48267)~~

REPORTS

The Superintendent or designee shall gather and transmit to the County Superintendent of Schools the number of referrals and types of referrals made to the SARB and school attendance review board and the number of requests for petitions made to the juvenile court. (Education Code 48273)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Bruce Cochrane,
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL
#5141.3, (BP & AR),
"HEALTH EXAMINATIONS"

EXECUTIVE SUMMARY

The changes to this policy and administrative regulation are required due to revised mandated regulations regarding Type 2 Diabetes. The district is also required by law, to send this information to all parents of 7th grade students. Revisions to these policies are provided to the school district by the California School Boards Association's Board Policy Maintenance services, in order to be in compliance with current federal and/or state law.

RECOMMENDATION:

These policies are being presented for a first read and will be resubmitted for board action on August 18, 2011.

FUNDING SOURCE:

Not applicable.

STUDENTS

5141.3

HEALTH EXAMINATIONS

The ~~Governing Board of Trustees of the San Dieguito Union High School district~~ recognizes the importance of ~~that~~ periodic health examinations conducted according to state health regulations.

~~To determine the health status of students, may lead to early detection and treatment of conditions that impact facilitate the removal of handicaps to learning.; Health examinations also may help in determining and determine whether special adaptations of the school program are may be necessary.; the Board shall require that periodic examinations be conducted which include tests for vision, hearing and scoliosis. All personnel employed to examine students shall exercise proper care of each student being examined and shall ensure that the examination results are kept confidential.~~

~~A parent/guardian may annually file a statement with the principal/designee withholding consent to any physical examination of his/her child. The child shall be exempt, but shall be subject to exclusion due to a suspected contagious or infectious disease.~~

~~The principal or designee of each school shall notify parents/guardians of the rights of students and parents/guardians relating to health examinations.~~

~~The Board may from time to time require reports regarding the numbers of students found to have physical problems and the effort made to correct them.~~

The Superintendent or designee shall **verify that students have complied with legal requirements for** develop the necessary procedures to implement this policy.

VISION

~~Students shall have their vision tested by qualified personnel authorized by the district.~~

~~Students shall have their vision examined upon first enrollment in elementary school. Further examinations shall take place every three (3) years until the student has completed the 10th grade. The results of the vision appraisal shall be entered into the student's health record. All students shall be tested for visual acuity. Color vision shall be tested once and only in male students. External observations of the student's eyes, visual performance and perception shall be done by the school nurse and the classroom teacher.~~

~~The above evaluation of a student's vision may be waived at the parent/guardian's request if the parent/guardian presents a certificate from either a medical doctor or an optometrist stating the results of an examination of the student's vision including visual acuity, and, in male children, color vision.~~

~~Visual defects, or any other defects, found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. The written report shall not include a referral to any private practitioner.~~

~~The student may be referred to a public clinic, or diagnostic and treatment center operated by a public hospital or by the state, county or city department of public health.~~

STUDENTS

5141.3

SCOLIOSIS SCREENING

The Board shall provide for the screening of students for immunizations at school entry. In addition, the district shall administer tests for vision, hearing, and scoliosis as required the condition known as scoliosis. Every female student in the 7th grade and every male student in the 8th grade shall be screened. The screening shall follow the standards established by the State Department of Education and shall be performed by qualified personnel as specified by law.

Persons performing the screening shall not solicit, encourage or advise treatment of the student for scoliosis. The same shall apply to any other condition discovered in the course of the screening for scoliosis.

The parent/guardian of any student suspected of having scoliosis shall be notified. The notice shall include an explanation of scoliosis, the significance of treatment at an early age, and the public services available for treatment. A referral to the appropriate community resources for diagnosis and treatment shall be made.

INTERSCHOLASTIC ATHLETIC COMPETITION

All students who participate as cheerleaders, song leaders, or athletes in organized competitive sports shall first undergo a medical examination and submit documentation of interscholastic sports are required to file a current medical examination. Compliance with the medical clearance to the district. Upon sustaining examination requirement is not necessary for participants in a play day or a field day activity occurring occasionally during a school year in which students of one or more particular grade levels from two or more schools in the district participate in athletic contests

If a student sustains an injury or serious illness, a the student may be required by school personnel to have another examination before participating further. This requirement does not apply to participants in occasional play day or field day activities. prior to further interscholastic competition.

A student who has been excused from the physical education program because of a medical reason may not participate in any interscholastic athletic competition.

All students engaging in interscholastic athletic competition are required to meet accident insurance requirements prescribed by law.

Legal Reference:

EDUCATION CODE

- 44871-44879 Employment qualifications
- 48980 Parental notifications
- 48211-48214 Persons excluded
- 49400-49410/49414.5 Student health, general powers of school boards (re pupil health)
- 49422 Supervision of health and physical development
- 49450-49457/49458 Physical examinations (of pupils/students)

HEALTH AND SAFETY CODE

- 120325-120380/3380-3389 Immunization against communicable diseases

STUDENTS

5141.3

121475-1215203400-3409 Tuberculosis tests for ~~pupils~~students
124025-124110 Child Health and Disability Prevention Program

~~CODE OF REGULATIONS, TITLE 17~~

~~6000-6075 School attendance immunization requirements~~

CODE OF REGULATIONS, TITLE 5

590-596 Vision screening
3027 Hearing and vision screening for special education
3028 Audiological screening

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act
1232h Protection of student rights

Management Resources:

CSBA PUBLICATIONS

Expanding Access to School Health Services: Policy Considerations for Governing Boards, November 2008
Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, November 2008

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Standards for Scoliosis Screening in California Public Schools, 2007
A Guide for Vision Testing in California Public Schools, 2005

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Joint Guidance on the Application of FERPA and HIPAA to Student Health Records, November 2008

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, Health Services/School Nursing: <http://www.cde.ca.gov/lh/he/hn>
California Department of Education, Type 2 Diabetes Information:
<http://www.cde.ca.gov/lh/he/hn/type2diabetes.asp>
U.S. Department of Education: <http://www.ed.gov>

STUDENTS

5141.3/AR-1

HEALTH EXAMINATIONS

VISION AND HEARING TESTS

Students shall have their vision and hearing tested by qualified personnel authorized by the district. (Education Code 49452, 49454)

All students shall be tested for visual acuity when they first enroll in elementary school and at least every three years thereafter until they complete grade 8. Gross external observation of the student's eyes, visual performance, and perception shall be made by the school nurse and the classroom teacher. (Education Code 49455)

Evaluation of a student's vision may be waived at the parent/guardian's request if the parent/guardian presents a certificate from an authorized health care provider specifying the results of an examination of the student's vision, including visual acuity, and, in male students, color vision. (Education Code 49455)

Visual defects or any other defects found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. The report of a visual defect, if made in writing, shall be made on a form prescribed by the Superintendent of Public Instruction. (Education Code 49456)

Such reports shall not include a referral to any private practitioner. However, the student may be referred to a public clinic or diagnostic and treatment center operated by a public hospital or by the state, county, or city department of public health. (Education Code 49456)

SCOLIOSIS SCREENING

Each female student in grade 7 and each male student in grade 8 shall be screened for scoliosis. This screening shall comply with California Department of Education (CDE) standards and shall be performed by qualified personnel as specified in law. (Education Code 49452.5)

Persons performing the screening shall not solicit, encourage, or advise treatment of the student for scoliosis or any other condition discovered in the course of the screening. (Education Code 49452.5)

The parent/guardian of any student suspected of having scoliosis shall receive a notice which includes an explanation of scoliosis and describes the significance of treatment at an early age. This notice shall also describe the public services available for treatment and include a referral to appropriate community resources. (Education Code 49452.5)

TYPE 2 DIABETES INFORMATION

Because type 2 diabetes in children is a preventable and treatable disease, parents/guardians are encouraged to have their child screened by an authorized health care practitioner for risk factors of the disease, including excess weight, and to request tests of their child's blood glucose to determine if he/she has diabetes or pre-diabetes.

The Superintendent or designee shall provide parents/guardians of incoming students in grade 7 with an information sheet developed by the CDE regarding type 2 diabetes, which includes a description of the

STUDENTS

5141.3/AR-1

disease and its risk factors and warning signs, a recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease, a description of the different types of diabetes screening tests available, and a description of treatments and prevention methods. The information sheet may be provided with the parental notifications required pursuant to Education Code 48980. (Education Code 49452.7)

~~Immunization requirements as a provision of attendance prescribed by the Education Code and the Health and Safety Code shall be strictly enforced by the district and school site personnel in the San Dieguito Union High School District.~~

~~In the enforcement of the immunization requirements, the following shall apply:~~

~~I. CALIFORNIA SCHOOL IMMUNIZATION RECORD (CSIR's)~~

~~A. ASSESSMENT OF IMMUNIZATION STATUS~~

~~Assessment of immunization status (CSIR) shall be completed at enrollment/registration for all new and transferring students. Immunization status shall be defined as "unconditional" or "conditional".~~

- ~~1. An "unconditional" student, as defined by the California School Immunization Law, is one who has (a) documented verification of adequate immunizations, or (b) a medical exemption, or (c) a signed personal belief exemption, or (d) a combination of the above.
 - ~~a. Students with documented verification of adequate immunizations against polio, measles (rubeola), mumps, rubella, tetanus, diphtheria, and pertussis shall be allowed to enroll, register, and attend class.~~
 - ~~b. Students exempt from immunizations for properly verified and documented medical and/or personal reasons shall be allowed to enroll, register, and attend class.~~~~
- ~~2. A "conditional" student, as defined by the California School Immunization Law, is one who does not have documented verification of adequate immunizations or has no medical exemption on file or who does not have a signed personal belief affidavit filed. Students who are conditional admissions shall not be allowed to complete enrollment/registration unless they meet the requirements of Part A below.
 - ~~a. A conditional student who is in the process of completing the required immunizations shall be allowed to attend class only if additional doses are due at a future date as verified by the school nurse. The student must receive the required doses as they become due or be excluded from school.~~
 - ~~b. A conditional student who has required doses currently due shall not be enrolled/registered until these doses are obtained. Then additional immunizations are documented the CSIR shall be reassessed to determine the student's current immunization status.~~
 - ~~c. Conditional students are to be enrolled/registered when documentary proof is presented to show that immunization requirements have been~~~~

STUDENTS

5141.3/AR-1

~~met, or a statement of medical exemption is presented, or a parent signs the personal belief affidavit on the back of the CSIR.~~

~~B. DOCUMENTATION OF IMMUNIZATION~~

- ~~1. Parents are required to show their child's official immunization record at school enrollment/registration. An immunization record must include the child's name and birthdate; the type and date (including month and year) of each dose of vaccine; and the signature of the physician or clinic which administered the vaccine.~~
- ~~2. If the parent cannot produce documentation of immunization as outlined above, and immunizations are not against their personal beliefs, then the child must begin the immunization process prior to registration.~~

~~C. PERSONAL BELIEF EXEMPTION~~

~~If immunizations are contrary to the beliefs of the parent or guardian, the parent or guardian must sign and date the exemption affidavit on the reverse side of the CSIR.~~

~~D. MEDICAL EXEMPTIONS~~

- ~~1. Permanent Medical Exemption: If a child is unable to receive immunizations because of a medical condition, a physician's written statement must be presented at registration. This statement must state what the medical condition is, that the condition is permanent, and which immunizations the child cannot receive. It must be signed by a physician and attached to the CSIR.~~
- ~~2. Temporary Medical Exemption: If a child has a temporary medical condition which contraindicates one or more immunizations, a child can be temporarily exempted from the requirement. A written statement from the physician must be presented at registration. This statement must state what the medical condition is, how long it will last, and which immunizations must be postponed. It must be signed by a physician and attached to the CSIR. The child must receive the required immunizations immediately upon expiration of the statement.~~
- ~~3. Disease Exemption: A child can be exempted from an immunization requirement if a physician provides a written statement that the child has had: (a) physician diagnosed rubella-measles disease, or (b) laboratory confirmed rubella disease, or (c) laboratory confirmed mumps disease. The statement must be signed by a physician and attached to the CSIR.~~

~~E. SCHOOL USE~~

- ~~1. School personnel shall complete the "For School Use Only" section of the CSIR to document the source of immunization dates, the signing of exemption statements and the immunization status of the student.~~
- ~~2. The CSIR is part of the student's permanent record (cumulative file).~~

~~II. SUSCEPTIBLE STUDENTS~~

STUDENTS

5141.3/AR-1

~~The school shall maintain an updated list of "susceptible" students for each of the vaccine preventable diseases listed on the CSIR. A susceptible student is one who has a personal belief exemption, temporary medical exemption or is a conditionally admitted student who is in the process of completing his immunizations. (Students exempted because of physician documented history of disease are not considered susceptible to that particular disease.) Upon order of the Health Officer of the County of San Diego, susceptible students may be temporarily excluded from school in the event of an outbreak of any one of the diseases listed on the CSIR for which these students have no immunization protection.~~

~~III. REPORTS~~

- ~~A. Annual reports required by statute shall be completed and submitted by the designated deadline date.~~
- ~~B. School personnel shall report by telephone to the County Department of Health Services (236-2198) any illness with a fever and rash resembling measles or any rumor of measles. Other communicable disease reporting requirements are explained in the School Immunization Handbook.~~

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Bruce Cochrane,
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL,
#5141.31, PLUS NEW ADMINISTRATIVE
REGULATION, "IMMUNIZATIONS"

EXECUTIVE SUMMARY

The changes to this policy and addition of a new administrative regulation are required due to new legislation (AB 354) regarding Pertussis (whooping cough) booster immunizations. Revisions to these policies are provided to the school district by the California School Boards Association's Board Policy Maintenance services, in order to be in compliance with current federal and/or state law.

RECOMMENDATION:

These policies are being presented for a first read and will be resubmitted for board action on August 18, 2011.

FUNDING SOURCE:

Not applicable.

STUDENTS

5141.31

IMMUNIZATIONS

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each student enrolling for the first time in the district shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations ~~be admitted to school, children must be fully immunized~~ in accordance with law. ~~Children-Students~~ shall be excluded from school or exempted from immunization requirements only as allowed by law.

TRANSFER STUDENTS

~~To enroll in school, all~~ Each transfer ~~students~~ student ~~must~~ shall be requested to present his/her a ~~written~~ immunization record ~~upon registration which shows~~ at a district school.

However, when necessary, a transfer student may be conditionally admitted for up to 30 school days while his/her ~~least the month and year of each~~ immunization records are being transferred from the previous school. If these records do not arrive within 30 school days, the student shall present written documentation by an authorized health care provider showing that the ~~the student shall begin all~~ required immunizations were received. If such documentation ~~currently due before he/she~~ is not presented, the student shall be excluded from school until the required immunizations have been administered. (17 CCR 6070) ~~admitted to school.~~

LEGAL REFERENCE:

EDUCATION CODE

- 44871 Qualifications of supervisor of health
- 46010 Total days of ~~Absences excluded in computing~~ attendance
- ~~48216~~ ~~46010.5~~ Immunization; ~~absence not excluded in computing~~ attendance
- 48853.5 Immediate enrollment of foster youth
- 48980 Required notification of rights
- 49403 Cooperation in control of communicable disease and immunizations
- ~~48980~~ ~~Required notification of rights~~
- 49426 Duties of school nurses
- 49701 Flexibility in enrollment of children of military families

HEALTH & SAFETY CODE

- ~~120325-120380~~ ~~3380-3390~~ Immunization against communicable disease
- 120335 Immunization requirement for admission
- 120395 Information about meningococcal disease, including recommendation for vaccination
- 120440 Disclosure of immunization information
- ~~3400-3456~~ ~~Tuberculosis tests for pupils~~

STUDENTS

5141.31

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11432 Immediate enrollment of homeless children

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

California Immunization Handbook for Schools and Child Care Programs, July 2003

Guide to Immunizations Required for School Entry

Guide to the Requirements of the California School Immunization Law for Parents of Children in or Entering School or Child Care

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:
<http://www.cdph.ca.gov/programs/immunize>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

U.S. Department of Education: <http://www.ed.gov>

REQUIRED IMMUNIZATIONS

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program nor advance a student to specified grade levels unless that student has presented documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps and rubella (MMR)
2. Diphtheria, tetanus and pertussis (whooping cough) (DTP, DTaP, or Tdap)
3. Poliomyelitis (polio)
4. Hepatitis B
5. Varicella (chickenpox)
6. Haemophilus influenza type b (Hib meningitis)
7. Any other disease designated by the CDPH

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show the date that each dose was administered.

EXEMPTIONS

Exemption from immunization requirements is allowed when: (Health and Safety Code 120365, 120370; 17 CCR 6051)

1. The student's parent/guardian states in writing that immunization is contrary to his/her beliefs.
However, if there is good cause to believe that the student has been exposed to one of the communicable diseases listed above, the student may be temporarily excluded from school until the local public health officer is satisfied that the student is no longer at risk of developing the disease. (cf. 6141.2 - Recognition of Religious Beliefs and Customs)
2. The student's parent/guardian provides a written statement by a licensed physician that the physical condition or medical circumstances of the student are such that immunization is unsafe or is permanently not indicated, in which case the student shall be exempted to the extent indicated by the physician's statement.

EXCLUSIONS DUE TO LACK OF IMMUNIZATIONS

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or the student presents a letter or affidavit of exemption from his/her parent/guardian or physician to the Superintendent or designee. (cf. 5112.2 - Exclusions from Attendance) (cf. 6183 - Home and Hospital Instruction)

STUDENTS

5141.31/AR-1

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days to supply evidence of proper immunization or an appropriate letter of exemption. (Education Code 48216; 17 CCR 6040)

This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department or school immunization program, if any. (Education Code 48216)

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above, unless the student is exempt from immunization for medical reasons or personal beliefs. The student shall remain excluded from school until he/she has received another dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

CONDITIONAL ENROLLMENT

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

1. He/she has received some but not all required immunizations and is not due for any vaccine dose at the time of admission
2. He/she has a temporary exemption from immunization for medical reasons

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses when they become due as specified in 17 CCR 6035.

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

RECORDS

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070) (cf. 5125 - Student Records)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Bruce Cochrane,
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: NEW BOARD POLICY AND
ADMINISTRATIVE REGULATION, #6163.2,
"ANIMALS AT SCHOOL"

EXECUTIVE SUMMARY

The mandated addition of this new board policy and administrative regulation reflect recent federal regulations (75 Fed. Reg 178) requiring districts to modify their policy, practices and procedures to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual's disability. The regulation adds the definition of a service animal, reasons that a student may be asked to remove his/her service animal from school, and the conditions under which the use of service animals may be allowed at school. Revisions to these policies are provided to the school district by the California School Boards Association's Board Policy Maintenance services, in order to be in compliance with current federal and/or state law.

RECOMMENDATION:

These policies are being presented for a first read and will be resubmitted for board action on August 18, 2011.

FUNDING SOURCE:

Not applicable.

INSTRUCTION

ANIMALS AT SCHOOL

The Governing Board recognizes the use of service animals by individuals with disabilities. Except for service animals as defined (Ed. Code 39839 and 13CCR 1216) all other animals are prohibited on school sites and on transportation services.

The Superintendent or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff, and the animals are protected. However, the district assumes no liability for the safety of animals allowed on district property.

Legal Reference:

EDUCATION CODE

233.5	Instruction in kindness to pets and humane treatment of living creatures
39839	Transportation of guide dogs, signal dogs, service dogs
51202	Instruction in personal and public health and safety
51540	Safe and humane treatment of animals at school

CIVIL CODE

54.1	Access to public places
54.2	Guide, signal, or service dogs, right to accompany

GOVERNMENT CODE

810-996.6	California Tort Claims Act, especially:
815	Liability for injuries generally; immunity of public entity
835	Conditions of liability

VEHICLE CODE

21113	Public grounds
-------	----------------

CODE OF REGULATIONS, TITLE 13

1216	Transportation of property
------	----------------------------

UNITED STATES CODE, TITLE 20

1400-1482	Individuals with Disabilities Education Act
-----------	---

UNITED STATES CODE, TITLE 29

794	Rehabilitation Act of 1973, Section 504
-----	---

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104	Definitions
35.136	Service animals

COURT DECISIONS

Sullivan v. Vallejo City USD, (1990) 731 F.Supp. 947
Management Resources:

FEDERAL REGISTER

Rules and Regulations, September 15, 2010, Vol. 75, Number 178, pages 56164-56236

INSTRUCTION

CSBA PUBLICATIONS

Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments,
Policy Brief, July 2008

Asthma Management in the Schools, Policy Brief, March 2008

WEB SITES:

CSBA: <http://www.csba.org>

American Society for the Prevention of Cruelty to Animals: <http://www.asPCA.org>

Humane Society of the United States: <http://www.hsus.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

INSTRUCTION

6163.2/ AR-1

ANIMALS AT SCHOOL

Except for service animals, as defined below, all animals are prohibited on school grounds and on school transportation services. (Education Code 39839; 13 CCR 1216)

USE OF SERVICE ANIMALS BY INDIVIDUALS WITH DISABILITIES

For an individual with a disability, service animal means any dog that is individually trained to do work or perform tasks related to the individual's disability and for his/her benefit. For example, for an individual who is blind or has low vision, a service animal would mean a dog that helps him/her with vision, navigation, and other tasks; for an individual who is deaf or hard of hearing, a service animal would mean a dog that alerts him/her to the presence of people or sounds; and for an individual with psychiatric or neurological disabilities, a service animal would mean a dog that assists him/her by preventing or interrupting impulsive or destructive behaviors. (28 CFR 35.104)

Individuals with disabilities may be accompanied on school premises and on school transportation by service animals, including specially trained guide dogs, signal dogs, or service dogs. (Education Code 39839; Civil Code 54.2; 28 CFR 35.136)

The Superintendent or designee shall not permit the use of a miniature horse as a service animal as at this time the district does not maintain the appropriate facilities to accommodate the type, size and weight of any horse.

The Superintendent or designee may ask any individual with a disability to remove his/her service animal from school premises or transportation if the animal is out of control and the individual does not take effective action to control it or the animal is not housebroken. When an individual's service animal is excluded, he/she shall be given an opportunity to participate in the service, program, or activity without having the service animal present. (Education Code 39839; Civil Code 54.2; 28 CFR 35.136)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSALS (2),
#6168, "ACCEPTABLE USE POLICY", AND
#4112.7/AR-1, "EMPLOYEE ACCEPTABLE
USE POLICY"

EXECUTIVE SUMMARY

Board Policy 6168.0, Acceptable Use Policy for Computing Resources, and Board Policy 4112.7.AR-1, Employee Acceptable Use Policy Administrative Regulation, are being revised to include 1) policy for the appropriate use of Social Media by students and staff to enhance learning, and 2) to allow students and staff to use their own mobile devices for instructional purposes.

RECOMMENDATION:

These policy revisions are being presented for a first read and will be resubmitted for board action on August 18, 2011.

FUNDING SOURCE:

Not applicable.

EMPLOYEE ACCEPTABLE USE POLICY

USE OF TECHNOLOGY

Communications and computer technology at SDUHSD are provided and maintained for instructional, educational and administrative purposes only. This Administrative Regulation implements Board Policy 4112.7/4212.7, Employee Acceptable Use Policy, and governs the use of these technologies by employees during the performance of their functions.

A. Access to Technology Equipment and Services

Access to technology is provided to facilitate the instructional and administrative tasks performed by District employees. The level of access provided will coincide with the requirements of each employee's job functions.

Computer files and communications stored or sent over electronic networks, including e-mail, voice mail and Internet access, are not private, and may be monitored and viewed by the District at any time without prior notice. This technology should not be used to divulge confidential information about students, employees, or District business to unauthorized persons.

To ensure proper use, the Superintendent or designee may monitor the District's technological resources, including e-mail, voice mail systems and Internet usage, at any time without advance notice or consent.

B. Acceptable Use

It is a general policy that computer or network resources are to be used in a responsible, efficient, ethical, and legal manner in support of education, business and/or research and within the educational program and goals of the District. The use of electronic information resources is a privilege, not a right. Each user is personally responsible for this provision at all times when using electronic information services.

The Superintendent, principal, or their designees may set more restrictive guidelines for employees in their area of responsibility.

While electronic information resources offer tremendous opportunities of educational value, they also offer persons with illegal or unethical purposes avenues for reaching students, teachers, and others, including parents. SDUHSD does not have control of the information on commercial electronic information services or the information on the Internet, although it attempts to provide prudent and available barriers. Sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people.

Should an employee see any unacceptable materials or inappropriate use, he/she shall notify the site administrator or supervisor immediately, report any instances where the Acceptable Use Policy or security may be violated and report inappropriate Internet web sites to the Information Technology Department so that access to the sites can be blocked in the future.

If there is any doubt as to the appropriate use of a District-provided electronic system, the employee should review the use in advance with a supervisor and/or a member of the Information Technology Department.

PERSONNEL

4112.7/AR-1

C. Proper Use and Care

Before operating any equipment, users will be made familiar with the basics of safety and damage prevention, and trained on proper care and operation. Users will be individually assessed to determine their technical capabilities, and will be properly trained and supported by the Information Technology Department, as systems are issued for their use.

Many users, especially at school sites, will be sharing systems as part-time users. In this scenario, subsequent users will suffer if systems are misconfigured or damaged by previous users. In some cases, special software is used to protect essential system configurations, requiring each user to log-on individually, and enabling only the services for which the user is authorized.

Equipment abuses are unacceptable whether out of frustration, misuse, negligence or carelessness. Users are responsible for damage to or loss of District equipment. District vandalism policies apply, making users liable for intentionally inflicted damage.

Users should not attempt repairs without authorization or support from designated District or school site personnel. Volunteers – students, parents, family members, or friends – are not authorized to attempt repairs on District equipment.

Guidelines for the care and use of computer software are similar to hardware policies. Users are responsible for damage to or loss of District software systems. District vandalism policies apply to software as well, making users liable for intentionally inflicted damage. Employees who are personally-assigned portable technology devices such as laptops, cellular phones, personal digital assistants, etc., shall return those devices to the District upon demand and shall be liable for any costs to repair or replace equipment that is lost or damaged beyond reasonable wear and tear.

Users shall not install or modify applications without approval and support of the Director of Educational Technology. Any unauthorized changes to systems, operating software, application software, or hardware configurations will be uninstalled when discovered by technology or instructional staff. Peer-to-peer file-sharing software cannot be installed or used on District computers for the purpose of illegally sharing copyrighted materials such as music, images and software.

Users shall not download or install software without proper approval of the Director of Educational Technology. Non-licensed or unapproved software will be deleted.

In order to ensure proper configuration and to safeguard network security and performance, users should not attach computers, printers, network equipment (including wireless access points), web cameras, or other types of hardware to the District's network or telephone systems without prior approval and support of the Director of Educational Technology. Any equipment found to be in violation of this policy will be immediately disconnected.

D. Personal Responsibility

All technology equipment is District property and is provided for instructional or administrative use only. Personal use is limited in the same manner as other similar District property – telephones, copiers, postage, office supplies and instructional materials. Supervisors will provide guidance as to the appropriate level of personal use.

PERSONNEL

4112.7/AR-1

The same guidelines that currently apply to magazines, books, videos, or other materials apply equally to Internet use. Board policies on sexual harassment, civility, and commercial activity apply to all technology or electronic activities.

The conduct of personal business, including buying and selling products or promoting services, using District resources is not allowed. In addition, District electronic resources cannot be used to conduct political or religious activities. District e-mail cannot be used to advertise or solicit for non-District sponsored events.

The District maintains a public Internet site and an in-house Intranet site. All materials published on these sites must follow the same Board Policies and Education Code Sections that apply to printed material. These policies include restrictions on the content, nature, purpose, and volume of information to be published. Intranet pages are provided for District employees only. Any information to be posted on the public Web site or in-house Intranet site must meet the District's Web Guidelines and Publishing Standards. Restrictions apply to links to other sites that may not be appropriate and to personal information or pictures of students without parental consent. Specific web site guidelines are established and available through the Information Technology Department.

Do not store personal files or applications on District media.

E. Security and Passwords

Security on any computer system is a high priority. Any breach of security compromises the integrity of our student records, curriculum, attendance accounting, business records, confidential data, and communications. To maintain security, users are issued unique User ID's and passwords to enable their access. All users are informed and understand that the District maintains the right to access, at any time, without advance notice or consent, all applications and files of the District-provided computer and electronic systems despite the individual user IDs and passwords.

1. Do not use another user's passwords.
2. Do not write down a password where others can see it.
3. Change passwords regularly.
4. Never demonstrate a security problem to other users.
5. Never use another individual's account. All use of the system must be under your own account.
6. Users shall not bypass filters or firewalls, use proxy servers, gain access to sites or networks without authorization, or otherwise attempt to defeat network security protocols.
7. Users may not physically attach personally-owned devices to an SDUHSD network.
8. Users may not load any software or executable programs on any SDUHSD computer/network.

To maintain the integrity of the student information system (grades, attendance, curriculum), do not permit any student to use your staff computer or your staff User ID at any time. Any user identified as a security risk will be denied access to the information system.

PERSONNEL

4112.7/AR-1

F. Penalties for Violations

Violation of the Acceptable Use Policy may result in a reduction or loss of access privileges. In many cases, access privileges may be essential to job functions. Additionally, those failing to follow the guidelines contained in this regulation may face disciplinary action in accordance with collective bargaining agreements, Personnel Commission Rules and Regulations for the Classified Service, state law, and Board policy.

G. Social Media

In order to meet the growing needs of our 21st century learners, the San Dieguito Union High School District recognizes the need to incorporate into the educational environment Social Media that has an instructional or educational purpose or the purpose of communicating relevant information about school related activities. Social Media is a term that describes web-based and mobile technology communication tools with a focus on interactivity, user participation and information sharing in multiple ways. Social Media refers to venues such as blogs, video/photo posting sites, social networks, and forums. Some typical Social Media sites include: Facebook, Twitter, LinkedIn, YouTube, Flickr, WordPress and TeacherTube. This policy is not limited to these specific sites, but applies to all Social Media.

Staff members are encouraged to incorporate the use of Social Media into curriculum and District programs to enhance instruction, engage students in learning, model the appropriate and responsible use of Social Media, and inform students about school-related activities. Staff member use of Social Media in the educational environment including, but not limited to, use associated with curriculum, sports teams, extra-curricular organizations and activities, clubs, or any other District-related programs or business, is subject to the following rules and guidelines.

Staff members are responsible for monitoring student use of Social Media that has been incorporated into curriculum in order to promote and evaluate the instructional or educational purpose and ensure compliance with the District's Social Media Policy for Students.

When using Social Media within the educational environment, students and staff members must identify themselves by their full legal names and District titles. All content associated with staff use of Social Media within the educational environment must be consistent with the District's goals and professional standards.

Social media use must not interfere with the educational environment for students, or with job duties or responsibilities of staff members.

Staff members should not communicate with current District students through Social Media sites which are personal to staff members or students, do not have an instructional or educational purpose, and / or do not communicate relevant information about school-related activities. Staff members should be mindful about maintaining appropriate professional boundaries with students, and students with staff.

Communications through Social Media are not private. Consequently, staff and students must ensure they are not sharing confidential information concerning District staff, students, or families. Social Media may not be used to publish student information including, but not limited to, names, assignments, grades, attendance data, photographs, videos, or other likenesses,

without permission of the student’s parent or guardian.

Students and staff members are responsible for their Social Media use and may be subject to liability if such use is found defamatory, harassing, discriminatory, threatening, or in violation of any applicable law, policy, or regulation.

Student and staff use of Social Media within the educational environment is an opportunity and not a right. As such, staff use of Social Media shall be contingent upon the District’s Employee Acceptable Use Policy (Board Policy 4112.7 and its Administrative Regulation, 4112.7.AR-1

H. Employee Acknowledgement

All employees of SDUHSD who have access to District technology will be required to annually acknowledge that they have received this administrative regulation, read it and accepted the guidelines.

**EMPLOYEE
ACCEPTABLE USE CONTRACT**

I have received, read and accept the guidelines in the Employee Acceptable Use Policy.

Print Full Name

Dept./Site

Signature

Date

INSTRUCTION

ACCEPTABLE USE POLICY FOR COMPUTING RESOURCES (AUP)

The SDUHSD is pleased to offer students and staff access to the district computer network system for file and print services, Internet access and, in some specific instances, electronic mail use. To gain access, all students and staff must agree to all terms of responsibility required for access by reading and signing the district acceptable use policy, which is a legally binding contract. All parents/guardians of students must read and sign the acceptable use policy as well. The form must be returned to the appropriate office so a student or staff account can be set up.

The district computer network is provided for school-related purposes only. Access to network services is given to students and staff who agree to act in a considerate and responsible manner. **Access is a privilege**, not a right; inappropriate use will result in revocation of those privileges.

Access enables students and staff to explore thousands of libraries, databases and bulletin boards while exchanging information with Internet users throughout the world. Access entails responsibilities. Individual users of the district computer networks are responsible for their behavior and communications over those networks. Users will comply with district standards and will honor the policies, which they have signed. Families need to know that some material accessible via the Internet may contain items, which are illegal, defamatory, inaccurate or potentially offensive to some people. The SDUHSD's intent is to further educational goals and objectives through the use of the Internet. Benefits to students through Internet access, in the form of information resources and opportunities for collaboration, far exceed any disadvantages. Ultimately, however, parents/guardians are responsible for setting and conveying standards that their student(s) follow when using media and information sources. SDUHSD supports and respects each family's right to decide whether or not to apply for district computer network access.

1. NETWORK ETIQUETTE

All users are expected to abide by the rules of network etiquette. These include, but are not limited to, the following:

- a) Be polite. Use language, which is appropriate for an educational setting. Do not use abusive, inflammatory or obscene language.
- b) Respect privacy. Do not reveal personal information about yourself, students and/or staff. Do not share your account information or password with anyone.
- c) Be considerate. Do not use the network in a way that would disrupt the use of the network by other users.
- d) Use access time efficiently. Use access time for school-related purposes only.

2. ELECTRONIC MAIL (E-MAIL)

E-mail is a method of communication. All users who are allowed access are expected to accept conditions, which include, but are not limited to, the following.

- a) Users of e-mail should not consider electronic communications to be either private or secure; such communications are subject to subpoena.
- b) Messages relating to or in support of illegal activities must be reported to appropriate authorities.

INSTRUCTION

- c) Individuals are to identify themselves accurately and honestly in e-mail communications. E-mail account names and/or addresses may not be altered to impersonate another individual or to create a false identity.
- d) The district retains the copyright to any material deemed to be district data. Use of district data sent as e-mail or as enclosures will be in accordance with copyright law and district standards.

3. SOCIAL MEDIA POLICY

In order to meet the growing needs of our 21st century learners, the San Dieguito Union High School District recognizes the need to incorporate into the educational environment Social Media that has an instructional or educational purpose or the purpose of communicating relevant information about school related activities. Social Media is a term that describes web-based and mobile technology communication tools with a focus on interactivity, user participation and information sharing in multiple ways. Social Media refers to venues such as blogs, video/photo posting sites, social networks, and forums. Some typical Social Media sites include: Facebook, Twitter, LinkedIn, YouTube, Flickr, WordPress and TeacherTube. This policy is not limited to these specific sites, but applies to all Social Media.

Staff members are encouraged to incorporate the use of Social Media into curriculum and District programs to enhance instruction, engage students in learning, model the appropriate and responsible use of Social Media, and inform students about school-related activities. Staff member use of Social Media in the educational environment including, but not limited to, use associated with curriculum, sports teams, extra-curricular organizations and activities, clubs, or any other District-related programs or business, is subject to the following rules and guidelines.

Staff members are responsible for monitoring student use of Social Media that has been incorporated into curriculum in order to promote and evaluate the instructional or educational purpose and ensure compliance with the District's Social Media Policy for Students.

When using Social Media within the educational environment, students and staff members must identify themselves by their full legal names and District titles. All content associated with staff use of Social Media within the educational environment must be consistent with the District's goals and professional standards.

Social media use must not interfere with the educational environment for students, or with job duties or responsibilities of staff members. Staff members should not communicate with current District students through Social Media sites which are personal to staff members or students, do not have an instructional or educational purpose, and / or do not communicate relevant information about school-related activities. Staff members should be mindful about maintaining appropriate professional boundaries with students, and students with staff.

Communications through Social Media are not private. Consequently, staff and students must ensure they are not sharing confidential information concerning District staff, students, or families. Social Media may not be used to publish student information including, but not limited to, names, assignments, grades, attendance data, photographs, videos, or other likenesses, without permission of the student's parent or guardian.

INSTRUCTION

Students and staff members are responsible for their Social Media use and may be subject to liability if such use is found defamatory, harassing, discriminatory, threatening, or in violation of any applicable law, policy, or regulation.

4. Student and staff use of Social Media within the educational environment is an opportunity and not a right. As such, staff use of Social Media shall be contingent upon the District's Employee Acceptable Use Policy (Board Policy 4112.7 and its Administrative Regulation, 4112.7.AR-1

~~In order to meet the growing needs of our 21st century learners, the San Dieguito Union High School District recognizes the need to incorporate Social Media into the curriculum. Social Media is a term that describes Internet-based technology communication tools with a focus on interactivity, user participation and information sharing in multiple ways. Social Media refers to venues such as Blogs, Video/Photo posting sites, social networks, forums and online customer support chat sites. Some typical Social Media sites include, Facebook, Twitter, LinkedIn, Blogs, YouTube and Flickr.~~

~~Staff and students are encouraged to participate in the use of Social Media. Except for the purposes of reviewing curricular and extra-curricular information shared on social media sites, District staff does not regularly monitor postings made by students. Parents and students are responsible for all content shared. The use of Social Media shall be governed by the district's Acceptable Use Policy as stated in 4112.7 and 4112.7/AR 1). To ensure proper use of the system, the Superintendent or designee may monitor the District's use of Social Media at any time without advance notice or consent. If passwords are used, they must be known to the Superintendent or designee so that he/she may have system access.~~

4. MOBILE DEVICE POLICY

The San Dieguito Union High School District is committed to building and supporting 21st century learning environments. The district recognized the need and embraces the appropriate use of technology at school.

Mobile devices such as Smart Phones, Laptops, Netbooks, Tablets and other similar devices may be used at school to support learning. The use of this technology is at the discretion and supervision of each classroom teacher. The San Dieguito Union High School District is not responsible for lost or stolen items at school.

Mobile devices including Smart Phones are allowed at school. Unless directed otherwise by your teacher, all devices should be turned off and put away during class/instructional time. Cell phone usage in the classroom is strictly guided by individual teachers in their respective classes for instructional use only.

5. MONITORING

The district reserves the rights to limit, review and monitor any and all files on network computers, which include, but are not limited to, the following.

- a) Set up a filter to block district determined objectionable sites and/or terminology.
- b) Any material/applications on user accounts.

INSTRUCTION

- c) Fileserver space in order to make determinations on whether specific uses of the network are appropriate.

6. PROHIBITED USE

The transmission of any material in violation of any federal or state law is prohibited. This includes, but is not limited to the distribution of the following:

- a) Any information which violates or infringes on the rights of any other person.
- b) Any abusive, defamatory, illegal, inappropriate, obscene, profane, racially offensive, sexually oriented and/or threatening material.
- c) Advertisements, solicitations, commercial ventures or political lobbying.
- d) Any information, which encourages the use of, controlled substances or the use of the system for the purpose of inciting crime.
- e) Any material which violates copyright laws.

Prohibited use of the computer network system includes, but is not limited to the following:

- a) Damage, vandalism or theft of any equipment.
- b) Altering, copying, installation, piracy, theft of any software.
- c) Altering, copying, installation, piracy, theft of any unauthorized information, programs or data from district computers.
- d) Use of the system in a manner, which is not related to the curriculum or approved school activities.
- e) Altering, installation or theft of any computer hardware.
- f) Possessing or intentionally downloading of any software that may disrupt or destroy district software or hardware, such as hacking utilities or viruses.

7. SECURITY

Security on any computer network system is a high priority, especially when the system involves many users. Any user who identifies a security problem must notify the system administrator. Any user who identifies a security problem will not demonstrate the problem to other users. Violations include, but are not limited to, the following:

- a) Illicitly gaining entry or "hacking" into a computer system.
- b) Illicitly obtaining account passwords.
- c) Illicitly obtaining network administration rights/
- d) Intentionally creating or distributing a computer virus.
- e) Using a district network or Internet ability to disable or overload any computer system or network
- f) Using a district network or Internet ability to circumvent the security of a computer system.
- g) Bypassing a district "firewall" or "filter".

INSTRUCTION

8. SYSTEM USAGE

The system administrators reserve the right, but are not limited to, the following:

- a) Set restrictions/quotas for disk usage on the system.
- b) Set time limits for system usage.
- c) Set download limits.
- d) Set e-mail restrictions/limits.
- e) Set public posting areas (message boards/usenet groups) restrictions/limits.
- f) Set real-time conference (talk/chat/Internet relay chat) restrictions/limits.
- g) Prohibit use, which they determine to be for non-curricular purposes.

9. CONSEQUENCES DUE TO VIOLATIONS

Depending on the seriousness of the offense, any combination of the following consequences may be encumbered as a result of user actions. The user may be:

- a) Taken off the system, permanently or for a specified number of days.
- b) Assigned in-school suspension.
- c) Removed from the class for the remainder of the semester or year if the class curriculum requires LAN and Internet use.
- d) Subject to discipline as authorized by district policy and all applicable laws.
- e) Permanently restricted from taking any classes where the computer is a significant part of the curriculum if the class curriculum requires LAN or Internet use.
- f) Permanently removed from school through an expulsion proceeding.
- g) Required to pay for damages with regard to teacher time, computer resources, attorney fees, etc., as permitted by law.
- h) Subject to consequences under the SDUHSD discipline policy or the discipline policy of a specific SDUHSD school site, as permitted by law.
- i) Criminally charged under local, state or federal law.

10. LIABILITIES/NO WARRANTIES

The SDUHSD makes no warranties of any kind, whether expressed or implied, for the service, which is the subject of this agreement. SDUHSD will not be responsible for any damages whatsoever which the user may suffer arising from or related to use of any District Electronic Informational Resources, whether such damages are incidental, consequential or otherwise, whether such damages include loss of data resulting from delays, non-deliveries, misdeliveries or service interruptions whether caused by the district's negligence, errors or omissions.

11. OTHER PROVISIONS

The terms and conditions of this contract shall be interpreted, construed and enforced in all respects in accordance with the laws of the State of California. Reference to "user" is defined to

INSTRUCTION

include staff and both the student and the student's parent or guardian who signs this agreement. Each party irrevocably consents to the jurisdiction of the courts of the State of California, in connection with any action to enforce the provisions of this contract or to recover damages or other relief for breach of this contract. User specifically agrees to indemnify the SDUHSD, all of the schools associated with the SDUHSD, its officers, agents or employees, including systems administrators, for any claims, liabilities, losses, costs, or damages, including reasonable attorneys' fees incurred by the SDUHSD or its affiliated schools and the system administrators relating to, or arising from any breach of this contract by user.

LEGAL REFERENCES:

CALIFORNIA EDUCATION CODE:

11600-11609 Education Technology Grant Program Act of 1996
51006 Computer education and resources
51007 Programs to strengthen technological skills
51870-51884 Education Technology and The Morgan-Farr-Quackenbush Education Technology Act of 1992
51870.5 Student Internet access
60011 Instructional materials definition
60013 Supplementary instructional materials
60017.1 Technology-based materials
60044 Prohibited instructional materials

GOVERNMENT CODE:

3543.1 Rights of employee organizations

PENAL CODE:

313 Harmful matter
632 Eavesdropping on or recording confidential communications

UNITED STATES CODE, TITLE 20:

6801 – 7005 Technology for Education Act of 1994

MANAGEMENT RESOURCES:

CDE Publications
K-12 Network Technology Planning Guide: Building the Future, 1994

CDE Program Advisories
1223.94 Acceptable Use of Electronic Information Resources

Web Sites

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

INSTRUCTION

GLOSSARY

- **Acceptable Use Policy:** Legally binding contract which is signed by all users, including staff and students, and parents of student users agreeing to and consenting to abide by all terms stated within the contract.
- **District Data:** Information maintained and processed in the conduct of district business as required by state or federal mandate and/or district procedure. Confidentiality restrictions may apply to information maintained as district data records and all copies of those records.
- **District Electronic Resources:** Any electronic resource that is used within the SDUHSD for curricular purposes.
- **Electronic Mail (e-mail):** A message sent by or to a user in correspondence over a network.
- **Ethics:** A branch of philosophy, which deals with how individuals ought to live, and with concepts such as "right" and "wrong".
- **Computer Ethics:** The application of ethical principles to computer and communication issues.
- **File Server:** A shared computer providing data storage and services to users.
- **Hypertext (HTML: Hypertext mark up language):** The language used on the World Wide Web.
- **Internet:** A global network of interconnected networks, which transports information. *Please note: World Wide Web and Internet are not synonyms.
- **Intranet:** An internal network using Internet technology to communicate and manage district information.
- **Local Area Network (LAN):** A network of computers located in the same general location.
- **Network:** Computers connected so that they can communicate with one another.
- **SDUHSD:** San Dieguito Union High School District
- **Security Administrator:** Person(s) responsible for providing network security.
- **System Administrator:** Person(s) responsible for providing and/or managing network services (e.g., but not limited to file servers, electronic mail, Internet, etc.)
- **Universal Resource Locator (URL):** Web site address.
- **User (Authorized User):** Students and staff of SDUHSD who complete and sign the SDUHSD **Acceptable Use Policy**.
- **Wide Area Network (WAN):** A network of computers in different geographic locations.
- **World Wide Web (WWW):** A hypertext based collection of standards and protocols used to access information available on the Internet. *Please note: World Wide Web and Internet are not synonyms.

INSTRUCTION

FINAL TERMS AND AGREEMENT

- USER (STUDENTS AND STAFF):**

I have read, understand and will abide by the above terms and conditions of this legally binding contract as well as any other terms, which are associated with acceptable use of SDUHSD computer network systems, and will use computer and electronic resources for curricular purposes only, honoring all relevant laws and restrictions. I further understand that any violation of this agreement is unethical and may constitute a criminal offense and may result in civil liability to my parents/guardians and me. Should I commit any violation I am subject to the consequences stated within this contract and as otherwise provided in the terms of this agreement.

USER NAME (PLEASE PRINT):

Last

First

Position: _____

School Site: _____

(IF STUDENT):

Student ID# _____

Grade: _____

Signature: _____

Date: _____

- PARENT/GUARDIAN:**

As the parent/guardian of the student signing above, I have read and understand the terms and conditions of this legally binding contract. I understand that access to computer and electronic resources are designed for only educational purposes. I understand that the SDUHSD and its related schools have taken reasonable precautions to block controversial material. I recognize, however, that it is impossible for the SDUHSD and its related schools to restrict access to all controversial materials on the Internet or to monitor all material being place on a computer network system by its users. I accept responsibility for guidance of Internet and electronic use, setting and conveying standards for my student to follow when selecting, sharing or exploring information and media. I will not hold the SDUHSD and its related schools responsible for materials acquired on the Internet or for controversial/objectionable materials that have been placed on a computer system without the permission of the system administrator. Further, I accept full responsibility for supervision if and when my student's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

PARENT/GUARDIAN (PLEASE PRINT):

Last

First

Home Phone:(____) _____

Work Phone:(____) _____

Signature: _____

Date: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Eric R. Dill, Assoc. Superintendent, Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL,
#5145.01 / # 6146 (BP & AR) – “*STUDENT
ORGANIZATIONS AND EQUAL ACCESS*”

EXECUTIVE SUMMARY

Staff has recently reviewed District policy with respect to the limited open forum established for student-initiated clubs to ensure that all such clubs are granted equal access to hold meetings on campus during non-instructional time. The revised language clarifies that the limited open forum applies at all schools—not just high schools—and that non-school-sponsored student clubs may have equal access to promoting their activities as official school-sponsored or curricular clubs. Such announcements or postings, however, may state that the meetings are not school-sponsored. The associated Administrative Regulations have also been revised.

RECOMMENDATION:

This item is being submitted for the first read and will be resubmitted for Board action on August 18, 2011. It is recommended that the Board review the proposed revisions to Board Policy #5145.01 / #6146 & AR's, “*Student Organizations and Equal Access.*”

FUNDING SOURCE:

Not applicable.

STUDENT ORGANIZATIONS AND EQUAL ACCESS

Student organizations have an important place in the educational program. When properly organized and operated, they:

1. Extend and reinforce the instructional program.
2. Give students practice in democratic self-government.
3. Build student morale and positive support for the school.
4. Honor outstanding student achievement.
5. Provide wholesome social and recreational activities.

School-sponsored organizations must be organized at the school, sponsored by school personnel, composed completely of current student body members, hold the majority of their meetings at school and have a democratic plan for the selection of members. Organizational activities shall not conflict with the authority and responsibilities of school officials.

LIMITED OPEN FORUM

District high schools (~~San Dieguito Academy, Torrey Pines, La Costa Canyon and Sunset High Schools~~) shall maintain a limited open forum during which students may hold meetings or activities not directly related to the school curriculum. The principal shall schedule this forum on non-instructional time so that it in no way interferes with regular school activities. **The meetings shall not materially and substantially interfere with the orderly conduct of educational activities within the school.**

The Board shall not deny access to any student-initiated group on the basis of religious, political, philosophical or any other content to be addressed at such meetings.

The Superintendent or designee shall insure that meetings held within the limited open forum are voluntary and student-initiated, with no direction, control, or regular attendance by non-school persons.

~~School staff shall not promote or participate in these meetings, but may be assigned to simply observe them, provided that the meeting does not conflict with the staff member's beliefs.~~ **There shall be no sponsorship of limited open forum meetings by the school or staff. The term sponsorship means that school staff are promoting, leading, or participating in a meeting. The assignment of a teacher, administrator, or other school employee to a meeting for custodial purposes shall not constitute sponsorship of the meeting. Employees of the school shall be present at religious meetings only in a nonparticipatory capacity.**

Meetings held within the limited open forum shall entail no expenditure of public funds beyond the incidental cost of providing the meeting space. ~~Any announcement of meetings shall clearly state that the group is not sponsored by the school or school staff.~~ **All student clubs or groups shall have equal access to the school media to announce meetings, including the public address system, the school newspaper, bulletin boards, and school web site. However, the principal or designee may issue a disclaimer that such activities are not school-sponsored**

Authorization of use under the federal Equal Access Act does not indicate that the Board approves or advocates matters which are discussed at open forum meetings. Furthermore, religious groups granted access pursuant to the Equal Access Act are granted access only pursuant to that Act. Such access does not constitute district sanction of any particular religious belief.

STUDENTS INSTRUCTION

5145.01
6146

STUDENT ORGANIZATIONS

The superintendent shall prepare administrative regulations to implement a limited open forum at the district's high schools.

HAZING

No student shall conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or other person. Persons violating this policy shall be subject to district discipline, misdemeanor penalties, and forfeiture of entitlements.

Membership in secret fraternities, sororities, and clubs is prohibited.

LEGAL REFERENCE: CALIFORNIA EDUCATION CODE

40	Equal opportunity without regard to sex
41	School sponsored athletic programs; prohibited sex discrimination
200-252	Prohibition of discrimination on the basis of sex
32050-32052	Hazing
33352	California Interscholastic Foundation; governing board has power to select athletic league representatives
33353.5	California Interscholastic Foundation; direct participation in student athletic insurance program; limitation of receipt of funds
33354	Powers of State Department of Education over Interscholastic athletics
35179	Powers and responsibilities of governing board over all aspects of interscholastic athletic programs, policies, and activities in its district; obligation to conform to law; associations; nondiscriminatory programs; definitions
48900	Hazing
48907	Student exercise of free expression
48930-48938	Student organizations
48950	Freedom of speech
49020	Athletic programs; Legislative intent
49021	Equal opportunity for male and female students
49022	Apportionment of funds for male and female students
49023	Expenditure of public funds; prohibited sex discrimination

CODE OF REGULATIONS, TITLE V

5531	Supervision of extra-curricular activities of pupils
------	--

PENAL CODE

627-627.10	Access to school facilities
------------	-----------------------------

TITLE VIII - THE EQUAL ACCESS ACT (FEDERAL)

Hartzell v. Connell, 84 Daily Journal D.A.R. 1417 (April 20, 1984)

Perumal et al v. Saddleback Valley Unified School District, 99 Daily Journal D.A.R. 1426

Board of Education of Westside Community Schools v. Mergens,
58 U. S. Law Week 4720 (June 4, 1990)

STUDENT ORGANIZATIONS AND EQUAL ACCESS

The Board of Trustees of the San Dieguito Union High School District has provided for the establishment of a limited open forum at each ~~high school site (San Dieguito Academy, Torrey Pines, La Costa Canyon and Sunset High Schools); thereby permitting students to meet on campus during non-instructional time for non-sponsored, student initiated religious, political, social/cultural, or philosophical discussions.~~ **Because the district has established a limited open forum, the principal or designee shall not deny any student-initiated school group access to school facilities during noninstructional time on the basis of religious, political, philosophical, or any other content of speech to be addressed at such meetings.** In implementing the limited open forum policy, the following guidelines shall apply:

1. Rights conferred by the Equal Access Act apply to students only, therefore activities and meetings shall be student initiated and voluntary.
2. School authorities or district employees shall not sponsor, promote, lead, or participate in such meetings.
3. No non-school person shall direct, conduct, or control activities of student groups meeting within the limited public forum. However, non-school persons may attend, so long as it is not on a regular basis and, provided they do not direct, conduct or control the meeting.
4. For insurance purposes, appropriate school employees as designated by the principal shall be available on campus while meetings are in session.
5. No school agent or employee shall be compelled to attend if the content of the speech at the meeting is contrary to the beliefs of the agent or employee.
6. The meeting shall not, in any way, interfere with the orderly conduct of regular instructional activities of the school.
7. Groups of students shall not be required to have a specified numerical size.
8. Meetings shall not abridge the rights of any individual or be otherwise unlawful.
9. Groups of students meeting pursuant to the limited open forum provisions shall not use the name of a school to identify themselves.
10. There shall be no activity by school agents/employees to influence the form or content of any prayer or other religious/political activity.
11. Meetings shall be scheduled during the lunch period, prior to beginning of classroom instruction or immediately following the end of classroom instruction.
12. Students shall leave the classroom or other facilities used for such meetings in a clean, orderly and secure condition. **The Superintendent or designee may deny the use of facilities to any group that he/she believes will materially disrupt the school program or threaten the health and safety of students and staff.**

RESPONSIBILITIES

1. STUDENTS
 - a) ~~Students who wish to meet for religious, political, or philosophical discussions shall make written application to their respective site principal for use of a classroom or other facility.~~ **Any student wishing to create either an ASB-sponsored student group shall first request authorization from the principal or designee. The group shall provide the principal or designee with the following information:**

STUDENTS INSTRUCTION

5145.01/AR-1
6146/AR-1

- Name of the organization and names of student contacts
- A statement of the organization's purposes, objectives, and activities
- A copy of the proposed bylaws of the student group, including a description of how officers will be selected, as well as the bylaws of any off-campus organization with which the group may be affiliated
- The name of the proposed faculty advisor, if any
- The proposed dates, times, and location of meetings
- Any special equipment to be used
- A description of the qualifications for membership, if any
- If a curriculum-related group, a statement of the relation of the club to the curriculum and/or instructional program

~~a) _____~~

~~b) Such application shall indicate:~~

- ~~• Purpose of meeting.~~
- ~~• Chairperson or spokesperson of group.~~
- ~~• Outside resource person, guest, if any.~~
- ~~• Date/time of planned meeting.~~
- ~~• Staff member who has volunteered to attend the meeting, if any.~~

~~c) b) In planning and conducting such student-initiated meetings, students must be fully aware of all conditions/constraints of the limited open forum policy and ensure they are met.~~

2. PRINCIPAL AND HIS/HER DESIGNEE ~~SHALL~~:

- Designate rooms available for limited open forum use.
- Establish day and time restrictions.
- Assist in preparation of and carefully review contents of the application.
- Allow requesting students to meet, providing all conditions enumerated in ~~paragraph 1b,~~ ~~above this regulation,~~ are met.
- Assign space on first-come-first-served basis.
- Ensure a staff member is responsible during the meeting.
- Ensure conditions regarding conduct of the meeting are met.
- Ensure meeting room was left in a clean, secure condition.
- The principal or designee may establish school rules governing the meetings of curriculum-related groups, such as attendance or grade requirements. Such rules may vary depending on the group, such as whether or not academic credit is given for participation in the group.

3. STAFF ADVISER:

- For any curriculum-related student group, the staff adviser shall provide guidance and teaching to students to ensure that the group's activities are aligned to the district's goals and objectives and shall provide supervision and leadership of the group. The principal shall have final authority in determining the assignment and role of the staff adviser.

STUDENTS INSTRUCTION

5145.01/AR-1
6146/AR-1

- b) For noncurriculum-related student groups, a staff adviser may be assigned voluntarily to observe meetings for purposes of maintaining order and protecting student safety. Staff advisers and other school employees shall not promote, lead, or participate in the meetings
- c) A school employee may refuse to attend a meeting of a student group if the content of the speech at the meeting is contrary to the employee's beliefs.

DEFINITIONS

1. CURRICULUM RELATED CLUBS

Clubs in this category met the definition of the U.S. Supreme Court as "curriculum related" and are sponsored by and are a part of the schools total educational program. Clubs that meet this definition must have constitutional bylaws approved by the associated student body government and a sponsor who is a member of the faculty.

2. NON-CURRICULUM RELATED CLUBS, GROUPS OR ACTIVITIES

- a) Recreation, special interest, and community service groups, i.e., chess club, bike club, interact, etc.
- b) Religious, political, or philosophical advocacy groups.

Student initiated groups in this category have the right to meet on campus according to guidelines spelled out in the limited open forum policy. These groups are not school regulated except to the extent that the district has the right and responsibility to control within the parameters of freedom of speech and expression what occurs on campus.

The district is not responsible for the point of view or the activities of these groups off campus. Groups meeting under this heading may not have a faculty sponsor. Faculty members may attend the meetings for purposes of assuring proper order, but may not direct or control the proceedings. Students participating in group meetings under this heading will be guided by the Student's Rights policy and are subject to district guidelines regarding student discipline.

3. SPONSORSHIP

The term "sponsorship" includes the act of promotion, leading, or participating in a meeting. The assignment of a teacher, administrator, or other school employee to a meeting for custodial purposes does not constitute sponsorship of the meeting.

4. NON-INSTRUCTIONAL TIME

The term "non-instructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. The lunch period is considered to be non-instructional time.

HAZING

Any student who engages in hazing may be subject to discipline including, but not limited to, suspension or expulsion. Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by the district, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student.

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Eric Dill, Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: UPDATE ON 2011-12 STATE AND DISTRICT BUDGET

Since the last meeting of the Board of Trustees, the State of California adopted a budget. While it is notable that this is only the second time in 25 years that the state managed to pass a budget by the statutory deadline, the details are even more remarkable.

Significant details:

- The state's funding for schools is flat.
- \$2.1 billion in deferrals originally proposed in January were included. This impacts Revenue Limit districts more than Basic Aid
- The budget relies on an additional \$4 billion in revenue above the \$6.6 billion in new revenue already included in the May Revision.
- Mental Health funding for AB 3632 services will be transferred to schools—no detail yet on how the \$220 million will be allocated.
- Proposition 98 is manipulated in two ways. The purpose of these moves are to account for the new revenue in the budget without raising the guarantee:
 - Child care is removed from Prop 98 and the guarantee is re-benched downward by \$1.2 billion.
 - A portion of sales tax revenue is shifted to local governments as part of the governor's realignment plan, lowering the guarantee by over \$2 billion.
- The budget plan includes several triggers for automatic cuts should new \$4 billion in projected revenues not materialize by January, 2012:
 - If \$3-\$4 billion is received, there will be no mid-year cuts and up to \$1 billion of the shortfall will be rolled into the next fiscal year;

ITEM 28

- If \$2-\$3 billion is received, \$500 million in non-K12 cuts would be imposed and the remainder would be rolled into the next fiscal year
- If \$0-\$2 billion is received, \$2 billion in cuts would be made immediately, including \$1.5 billion to K-12 schools.
 - Home-to-School Transportation funding would be eliminated for the second half of the year (\$250 million)
 - School year would be shortened by seven days (\$1.2 billion)
 - Revenue limits would be cut by 4% and districts would have to negotiate the effects
 - Basic Aid Districts are not immediately affected, but it is presumed the Fair Share formula would be adjusted in the following fiscal year
- The budget bill also includes provisions seen by many as fiscally irresponsible and irrationally interfering with local control of school district budgets.
 - The legislature expressed the intent that schools approve their budgets based on the adopted state budget and not on the possibility of mid-year cuts.
 - Districts are instructed to maintain programs and staffing at levels commensurate with 2010-11 funding.
 - County offices are prohibited from requiring districts to adopt budgets based on the assumption of mid-year cuts.
 - Districts can certify their budgets based only on the 2011-12 fiscal year and not on their status two years out on the multi-year projection.
 - The governor's signing statement recognizes that districts would still need to make cuts even if state funding is flat due to increased expenses and the loss of federal stimulus funding.

How this affects San Dieguito Union High School District

The District based its budget on the most reliable information available during the adoption process. Our assumptions recognized the formal enactment of the Fair Share contribution formula. As the Board will recall, the state raised the percentage of categorical funds cut to an amount equal to 8.92% of the District's Base Revenue Limit or the amount of the District's excess property taxes, whichever is lower. For 2011-12, our Fair Share contribution is capped at the level of our excess taxes. Declining enrollment and property tax revenue both contributed to the District having to forego an amount less than the full 8.92% cut. Throughout the state budget process, there was never any indication that the Fair Share formula was in jeopardy for 2011-12. Moreover, Basic Aid districts have always paid their fair share to the state one year behind the Revenue Limit districts. Had there been additional cuts to revenue limits, we would have expected to see a change to the Fair Share formula in 2012-13.

As a result, it was never our assumption that the District would have lost any revenue above and beyond the amount of our excess tax as there was simply no other place for the state to go without dipping below our excess tax. The expenditure reductions presented to the Board were in reaction to the loss of federal stimulus dollars, increased

costs (such as the mental health services realignment, step & column advancement, unemployment insurance rates, health insurance premiums, etc), efforts to close the deficit between revenue and expense, and ensuring there would be adequate reserves to stave off further impacts to the District's revenue.

We are therefore standing behind the budget presented to and adopted by the Board of Trustees. We will bring our usual revision to the Board in September which will recognize any changes since adoption, such as carry-over amounts, changes in estimated property tax, and hopefully additional revenue related to mental health services.

Future Considerations

Multi-Year Projection:

The District will continue to prepare budgets that ensure we will be able to meet all of our financial obligations in the current and subsequent two fiscal years.

Triggered Cuts:

Should \$2-\$4 billion of the state's newly anticipated tax revenue fail to materialize by January, the District will lose half of its funding for Home-to-School Transportation (HTS)--about \$240K. The cut to HTS funding will occur before the revenue limit cuts, so this would be a near certainty if the state tax revenue is not tracking with projections. State HTS funding accounts for half of the HTS program revenue. Any loss of HTS funding will impact the program and we would look to address the shortfall either through further cost cutting or increases in bus pas fees.

If Revenue Limit districts suffer any further cuts to their State Aid, a change in the Fair Share contribution will surely follow. The pattern has been to enact an increase in the contribution percentage in the year following any decrease in State Aid. We would expect this to occur in 2012-13. There is no guarantee, however, that we would not experience some sort of impact at mid-year. Legislation could also be introduced that would affect our ability to retain excess tax.

Redevelopment Agencies:

While the elimination of redevelopment agencies has no direct impact on us as a Basic Aid district, how the state is handling the redistribution of property tax revenue does demonstrate how various proposals to redistribute excess tax from Basic Aid districts within a county only relieves the state's burden of providing state aid and does not increase per-pupil funding whatsoever.

Under the plan, any revenue received by schools that would previously have gone to an RDA is part of the total revenue limit funding, therefore lowering the amount of state aid the state must pay districts to reach the funded revenue limit. This cost savings to the state in no way improves the overall level of funding a district would otherwise receive.

ITEM 28

We believe this would also occur if there were ever any attempt by the state to force counties to redistribute the excess tax of Basic Aid districts. No revenue limit funding would increase, no revenue limit district would be better off, but seven Basic Aid districts in the county would fare considerably worse.

Conclusion

Budgets are dynamic documents. We will continue to give thoughtful consideration to developments in Sacramento and locally that may affect our financial outlook and make deliberate adjustments to ensure the long-term curricular and fiscal health of the District. As with the 2011-12 budget, we expect to begin the planning process for the 2012-13 this fall.

RECOMMENDATION:

This item is being presented as information only.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 6, 2011

BOARD MEETING DATE: July 14, 2011

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL TO SHOW FILMS

EXECUTIVE SUMMARY

It is proposed that the following films be approved for showing in Video Film and Film and Society courses in the Visual and Performing Arts Department at all four high schools:

- Tombstone
- Mississippi Burning
- Cinema Paradiso

Attached is an explanation of how these three films will strengthen the course curriculum.

RECOMMENDATION:

This proposal is being submitted for a first read and will be resubmitted for action at the August 18, 2011 meeting. It is recommended that the Board approve the use of the 3 films listed above at the August 18, 2011 meeting.

FUNDING SOURCE:

Not applicable.

**Films used for Video Film and Film and Society Courses
in the Visual and Performing Arts Department
at all four S.D.U.H.S.D. High Schools**

- 1) Tombstone (Western Unit/ The Wild West)- The conflict between the Clantons and the Earps is best portrayed in this film. The concept of vigilantism and honoring the law are demonstrated in this film. Because of his relationship with Hollywood, Earp was able to influence America on how the west was settled. The reality is that at times, Earp was a murderer and a bully. The class lectures would provide the real history between the two and this particular film would show how biased it truly is. It is rated R for some violence, profanity, and there are scenes of opium use.
- 2) Mississippi Burning (Civil Rights Movement)- "Mississippi Burning captures the American South of the 1960s and its turbulent race relations by telling a story that, while technically fictional, is inspired by actual events that took place."

The story begins with the murder of three young civil rights activists--two of them white and one of them black in a small town in Mississippi. Two FBI agents are soon assigned to this as a missing person's case. The local law enforcement and the town in general is hesitant to accept these big shots from up north, and their views don't much change when Ward decides they need a lot more men, and that this is more than just a simple missing persons case.

It doesn't help much that nobody in town seems to want to help out--white or black. The FBI men are a little surprised to see such segregation and bigotry still taking place, but trying to explain it to some of the people in town is like trying to sell a newspaper to a dog. Ward's by-the-book style of gathering information isn't exactly producing the results he had hoped, and as a last resort, he decides to allow Anderson to use his more unconventional ways to get some answers out of some suspects. The film generates a study on race relations, and director Alan Parker explores the motivations and mentality of white people who persecute others based solely on the color of their skin. For some reason, these people have it burned into their minds that color of skin dictates social rank and intelligence, when nothing could be further from the truth. It would be nice to say that this sort of thinking has been abolished in our country, but that's still not the case. It has died down considerably, but it is not completely gone, and that's a real shame" (www.amazon.com). The film is rated R because of the continued use of the "N" word, in historical context, profanity and violence.

- 3) Cinema Paradiso- " A boy who grew up in a native Sicilian Village returns home as a famous director after receiving news about the death of an old friend. Told in a flashback, Salvatore reminisces about his childhood and his relationship with Alfredo, a projectionist at Cinema Paradiso. Under the fatherly influence of Alfredo, Salvatore fell in love with film making, with the duo spending many hours discussing about films and Alfredo painstakingly teaching Salvatore the skills that became a stepping stone for the young boy into the world of film making. The film brings the audience through the changes in cinema and the dying trade of traditional film making, editing and screening. It also explores a young boy's dream of leaving his little town to foray into the world outside. *Written by Clarisse P.* " (www.imdb.com). The movie is rated R for brief sexual content.



Union High School District

710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Educational Services Division
Rick Schmitt, Associate Superintendent
Fax (760) 943-3527

**Video Policy
2011-2012**

The district’s Board Policy 6161.1 limits the showing of “R” rated film/videos to grades 9-12 only. The policy further requires that no “R” rated film/video be shown without first having it approved by the subject area academic committee, Coordinating Council, and the Board of Trustees.

“G” and “PG” (grades 7 & 8) rated films may be shown at any time and do not need parent permission slips. “PG-13” (grades 7 & 8) and “R” (grades 9-12) rated films require that the teacher provide notice to parents a minimum of seven days prior to the showing of the film and allow only students with signed permission slips to view the video/film. Copies of recommended permission slips are available in the site principal’s office.

All videos/ movies should be directly related to course objectives and standards.

A current list of approved “R” rated videos and the courses in which they may be shown is listed below. It should be noted that films listed will not necessarily be shown in every course for which they are approved. Please remember that the “Approved” list still requires parent permission.

World Languages

<u>Title</u>	<u>Course</u>
Beyond Silence	American Sign Language
Children of a Lesser God	American Sign Language
Con Ganas de Triunfar	Spanish for Spanish Speakers
El Norte	Spanish I and II
María, Full of Grace	Spanish IV and V
Milagro Bean Field	Spanish III
The Mambo Kings (edited version)	Spanish II
The Motorcycle Diaries	Spanish III
Zoot Suit	Spanish III

Social Studies

<u>Title</u>	<u>Course</u>
Das Boot	U.S. History & Geography 11
El Norte	U.S. History & Geography 11
Glory	U.S. History & Geography 11
One Flew Over the Cuckoo’s Nest	Psychology/ Sociology
Rain Man	Psychology/ Sociology
Roger and Me	Economics (All)
The Cotton Club	U.S. History & Geography 11
The Killing Fields	World History/ U.S. History
Schindler’s List	World History/ U.S. History
Woodstock	U.S. History & Geography 11

ITEM 29

English

<u>Title</u>	<u>Course</u>
Alive	ESL III
Apocalypse Now	English 12
Bowling for Columbine	English 11
Equus	English 12
Frankenstein	English 12
Guilty by Suspicion	English 11 Honors
Hamlet (Mel Gibson)	English 12
Macbeth (Roman Polanski)	English 12
One Flew Over the Cuckoo's Nest	English 11, English 11 Honors
Ordinary People	English 10
Patch of Blue	English 9
Roger and Me	English 11
Schindler's List	Film Studies
Shakespeare in Love	English 9 (Beginning and concluding scenes only)
Six Degrees of Separation	English 10 (5 minute excerpt only)
Stand By Me	English 11
The Emerald Forest	English 10

Visual/Performing Arts

<u>Title</u>	<u>Course</u>
Crash	Video Film
Little Miss Sunshine	Video Film
American Beauty	Video Film
Saving Private Ryan	Video Film
Braveheart	Video Film
China Town	Video Film
Run, Lola, Run	Video Film
The Matrix	Video Film
Breakfast Club	Video Film
Tombstone (pending Board approval)	Video Film
Mississippi Burning (pending Board approval)	Video Film
Cinema Paradiso (pending Board approval)	Video Film